

# J. D. Women's College, Patna

## Policies for maintaining and utilizing physical, academic and support facilities

- There are established system and procedures to ensure effectiveness and efficiency while utilizing various facilities – laboratory, library, sports complex, classrooms etc.
- Various staff committee have been constituted for the same. Initiating with the advisory committee – most important committee with principal as chairman.
- This committee monitors activities of different committees in taking decision regarding development of the college.
- The purchase committee headed by the principal discusses the purchase of required items for college use. After that a unanimous decision is taken for the same.
- Laboratory equipment's are also purchased after prior approval and scrutiny by the purchase committee.
- The garden committee constituting of faculty members from Botany background is responsible for the fauna and flora of college. The college has herbal garden and various potted plants.
- The library committee decided about purchase issue and up gradation of library facilities. Private companies are hired for maintenance of science laboratories.
- The MNA, MCA, BBM and BCA teachers are well equipped to take care of their computers not requiring outside hands.
- There are separate set works for maintaining for buying chemicals and other equipment.

  
Principal  
J. D. Women's College  
PATNA