

std. : 1971



J.D. WOMEN'S COLLEGE, PATNA

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PATNA-800 023
(CONSTITUENT UNIT OF PATLIPUTRA UNIVERSITY)
NAAC RE-ACCREDITED GRADE 'B'(2019)
OFFICE OF THE PRINCIPAL

Ref.No.JDWC/ IQAC / 01

Date:- 26-07-2022

Minutes of Meeting

The meeting started with the principal Dr. Prof. Meera Kumari welcoming the members. Minutes of the IQAC meeting held on 26/07/2022 were confirmed.

Agenda I

Preparation for Golden Jubilee Celebration.

Name of Members Present:

1. Dr. Meera Kumari (Principal) Chairperson
2. Dr. Meena Sinha (Dept. of History, Co-ordinator)
3. Dr. Kumkum Kumari (Dept. Of History)
4. Dr. Sumita Singh (Dept. of History)
5. Dr. Kumkum Kumari (Dept. Of Home Science)
6. Dr. Madhu Kumari (Dept. of Sociology)
7. Dr. Poonam Kumari (Dept. of Pol. Science)
8. Dr. Ira Yadav (Dept. of Pol. Sc.)
9. Dr. Meenu Gupta (Dept. Of Botany)
10. Dr. Malini Verma (Dept. of Philosophy)
11. Dr. Shelu Kumari (Dept. of Botany)
12. Dr. Kumari Soni Rekha (Dept. of Sociology)
13. Dr. Shushma Kumari (Dept. Of Zoology)
14. Dr. Rekha Mishra (Dept. Of Hindi)
15. Dr. Kumari Seema (N.S.S. Coordinator)
16. Dr. Heena Rani (Dept. Of Philosophy)
17. Dr. Anshika Gupta (Dept. Of Pol. Sc.)
18. Sri. Nalin Kishore (Dept. Of M.B.A.)
19. Sri. Anant Kumar (Dept. Of M.C.A.)

Various committee were formed to prepare for One-week Golden Jubilee Celebration programmes (06/09/2023 to 13/09/2023). All the teachers were assigned to various committees.

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- a) Reception Committee.
- b) Organising Committee.
- c) Discipline and Campus Committee.
- d) Cultural Programme and Stage Committee.
- e) Refreshment Committee.
- f) Media Committee.
- g) First Aid Committee.

Discussion was held regarding the programme. It was decided to have various competitive activities over a week and to felicitate the retired Teaching and Non-teaching staff of our college.

Competition to be held:

- a) Rangoli Competition.
- b) Speech Competition.
- c) Fancy dress Competition.
- d) Poster Making Competition.
- e) Quiz Competition.

Action Taken Report:

Si. No.	Agenda of the IQAC meeting held on 26/07/2022	Resolution of the Meeting	Action Taken
1.	To consider the formation of various committees for the Golden Jubilee Celebration	It was decided to organize Golden Jubilee Celebration of college for 7 days	Confirmed
2.	Any other	No other points were discussed	

Meena Singh 26.7.22
 IQAC Co-ordinator
 I.Q.A.C. Co-ordinator
 I.Q.A.C. OFFICE
 J.D. WOMEN'S COLLEGE
 Patna

Principal
 J.D. WOMEN'S COLLEGE
 Patna



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Ref.No.JDWC/ IQAC/03

Date:- 24.11.2022

Minutes of Meeting

The meeting started with the principal Dr. Prof. Meera Kumari welcoming the members. Minutes of the IQAC meeting held on 24/11/2022 were confirmed.

Agenda I

Workshop on Intellectual Property Rights (IPR).

Agenda II

Review of AQAR of 2021- 2022. The Co-ordinators of each criterion were asked to meet their respective group members and to maintain a record of the same. The members were asked to go through the NAAC manual.

Name of Members Present:

1. Dr. Meera Kumari (Principal) Chairperson
2. Dr. Meena Sinha (Dept. of History, Co-ordinator)
3. Dr. Kumkum Kumari (Dept. Of History)
4. Dr. Sumita Singh (Dept. of History)
5. Dr. Kumkum Kumari (Dept. Of Home Science)
6. Dr. Madhu Kumari (Dept. of Sociology)
7. Dr. Poonam Kumari (Dept. of Pol. Science)
8. Dr. Ira Yadav (Dept. of Pol. Sc.)
9. Dr. Meenu Gupta (Dept. Of Botany)
10. Dr. Shelu Kumari (Dept. of Botany)
11. Dr. Kumari Soni Rekha (Dept. of Sociology)
12. Dr. Shushma Kumari (Dept. Of Zoology)
13. Dr. Rekha Mishra (Dept. Of Hindi)
14. Dr. Heena Rani (Dept. Of Philosophy)
15. Dr. Anshika Gupta (Dept. Of Pol. Sc.)
16. Sri. Nalin Kishore (Dept. Of M.B.A.)
17. Sri. Anant Kumar (Dept. Of M.C.A.)

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It was decided to have a series of workshop on Intellectual Property Rights (IPR). The IQAC office was asked organize it.

All the Convenors discussed in detail their Criterion.

Action Taken Report:

Si. No.	Agenda of the IQAC meeting held on 24/11/2022	Resolution of the Meeting	Action Taken
1.	Workshop on Intellectual Property Rights (IPR).	It was decided to hold workshop on IPR in the month of December 2022	Confirmed
2.	Review of AQAR of 2021-2022	The Co-ordinators of each criterion were asked to meet their respective group members and to maintain a record of the same. The members were asked to go through the NAAC manual.	Confirmed

Meenu Saha

24.11.22

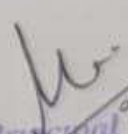
IQAC Co-ordinator

I.Q.A.C. Co-ordinator

I.Q.A.C. OFFICE

J.D. WOMEN'S COLLEGE

Patna


Principal
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PATNA
24.11.2022

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Ref.No.JDWC/IQAC/04

Date:-31.01.2023

Minutes of Meeting

The meeting started with the principal Dr. Prof. Meera Kumari welcoming the members. Minutes of the IQAC meeting held on 31/01/2023 were confirmed.

Agenda I

Verification of Qualitative metrics.

Agenda II

The Committees need to meet on a regular basis.

Name of Members Present:

1. Dr. Meera Kumari (Principal) Chairperson
2. Dr. Meena Sinha (Dept. of History, Co-ordinator)
3. Dr. Kumkum Kumari (Dept. Of History)
4. Dr. Sumita Singh (Dept. of History)
5. Dr. Kumkum Kumari (Dept. Of Home Science)
6. Dr. Madhu Kumari (Dept. of Sociology)
7. Dr. Poonam Kumari (Dept. of Pol. Science)
8. Dr. Ira Yadav (Dept. of Pol. Sc.)
9. Dr. Meenu Gupta (Dept. Of Botany)
10. Dr. Shelu Kumari (Dept. of Botany)
11. Dr. Malini Verma (Dept of Philosophy)
12. Dr. Kumari Soni Rekha (Dept. of Sociology)
13. Dr. Shushma Kumari (Dept. Of Zoology)
14. Dr. Rekha Mishra (Dept. Of Hindi)
15. Dr. Heena Rani (Dept. Of Philosophy)
16. Dr. Anshika Gupta (Dept. Of Pol. Sc.)
17. Sri. Nalin Kishore (Dept. Of M.B.A.)
18. Sri. Anant Kumar (Dept. Of M.C.A.)

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The write-ups for Qualitative metrics (QLM) will be prepared in bullets and points. Once written, these have to be verified by the IQAC Co-ordinator and approved by the principal.

Action Taken Report:

Si. No.	Agenda of the IQAC meeting held on 31/01/2023	Resolution of the Meeting	Action Taken
1.	Verification of Qualitative metrics.	It was decided to discuss the Qualitative Metrics (Criterion Wise)	Confirmed
2.	The committees need to meet on a regular basis.	The members of each committee are supposing to meet regularly and discuss assigned matters.	Confirmed

Melini V...
31.01.2023

IQAC Co-ordinator

**I.Q.A.C. Co-ordinator
I.Q.A.C. OFFICE
J.D. WOMEN'S COLLEGE
Patna**

[Signature]
31/01/23
Principal
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Ref.No.JDWC/IQAC/05

Date:- 13.03.2023

Minutes of Meeting

The meeting started with the principal Dr. Prof. Meera Kumari welcoming the members. Minutes of the IQAC meeting held on 13/03/2023 were confirmed.

Agenda I: - Reformation of different Committees

Agenda II: - Organizing Preparatory Classes for NET.

Name of Members Present:

1. Dr. Meera Kumari (Principal) Chairperson
2. Dr. Meena Sinha (Dept. of History, Co-ordinator)
3. Dr. Kumkum Kumari (Dept. Of History)
4. Dr. Sumita Singh (Dept. of History)
5. Dr. Kumkum Kumari (Dept. Of Home Science)
6. Dr. Madhu Kumari (Dept. of Sociology)
7. Dr. Poonam Kumari (Dept. of Pol. Science)
8. Dr. Ira Yadav (Dept. of Pol. Sc.)
9. Dr. Meenu Gupta (Dept. Of Botany)
10. Dr. Shelu Kumari (Dept. of Botany)
11. Dr. Malini Verma (dept. of Philosophy)
12. Dr. Reeta Das (Dept. of Music)
13. Dr. Kumari Soni Rekha (Dept. of Sociology)
14. Dr. Shushma Kumari (Dept. Of Zoology)
15. Dr. Rekha Mishra (Dept. Of Hindi)
16. Dr. Heena Rani (Dept. Of Philosoply)
17. Dr. Anshika Gupta (Dept. Of Pol. Sc.)
18. Sri. Nalin Kishore (Dept. Of M.B.A.)
19. Sri. Anant Kumar (Dept. Of M.C.A.)

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Agenda I: - The item on the agenda was the reformation of various committees.

- a) Administrative.
- b) Academic Council.
- c) Anti- Ragging Cell.
- d) Research and Development Cell.
- e) Skill Development Cell.
- f) Grievance and redressal Cell.
- g) Placement Cell.
- h) Cultural Committee.
- i) Campus discipline committee.

Agenda II: - Concerning the preparation of students for the National Eligibility Test (NET), the committee discussed the need for organizing preparatory classes. Members emphasized the importance of involving experienced faculty members and creating a structured curriculum. It was agreed that a schedule would be prepared and shared with students, and regular progress assessments would be conducted.

Action Taken Report:

Si. No.	Agenda of the IQAC meeting held on 13/03/2023	Resolution of the Meeting	Action Taken
1.	Reformation of different Committees	It was decided to reform the Committees as many Senior Teachers have retire.	Confirmed
2.	Organizing Preparatory Classes for NET.	The members of Alumni Association and IQAC are to decide about the NET preparatory classes.	Confirmed

Malini Varma
13.03.2023

IQAC Co-ordinator
I.Q.A.C. Co-ordinator
I.Q.A.C. OFFICE
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13.03.23
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Ref.No..JDWC/ IQAC/08

Date:- 02/05/2023

Minutes of Meeting

The meeting started with the principal Dr. Prof. Meera Kumari welcoming the members. Minutes of the IQAC meeting held on 02/05/2023 were confirmed.

Agenda I. Organization of Faculty Development Programme.

Agenda II. Series of workshop on Research Methodology.

Name of Members Present:

1. Dr. Meera Kumari (Principal) Chairperson
2. Dr. Meena Sinha (Dept. of History, Co-ordinator)
3. Dr. Kumkum Kumari (Dept. Of History)
4. Dr. Sumita Singh (Dept. of History)
5. Dr. Kumkum Kumari (Dept. Of Home Science)
6. Dr. Madhu Kumari (Dept. of Sociology)
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11. Dr. Malini Verma (dept. of Philosophy)
12. Dr. Reeta Das (Dept. of Music)
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15. Dr. Heena Rani (Dept. Of Philosophy)
16. Dr. Anshika Gupta (Dept. Of Pol. Sc.)
17. Sri. Nalin Kishore (Dept. Of M.B.A.)
18. Sri. Anant Kumar (Dept. Of M.C.A.)

Agenda I. The meeting started by the IQAC Co-ordinator welcoming the members.

The committee deliberated on the organization of a faulty development Programme. It was decided that the program would focus on emerging trends in

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education, teaching methodologies and technology integration. Members were assigned responsibilities for coordinating with resource persons and finalizing the schedule. The importance of feedback from faculty for future program improvement was also highlighted.

Agenda II. The committee discussed plans to organize a series of workshops on research and methodology. Various subtopics, including literature review, data analysis, and academic writing, were proposed. It was decided that experts from different disciplines would be invited to conduct these workshops. The committee agreed to create a detailed plan, including dates, topics, and resource persons, within the next two weeks.

Action Taken Report:

Si. No.	Agenda of the IQAC meeting held on 02/05/2023	Resolution of the Meeting	Action Taken
1.	Organization of Faculty Development Programme.	The IQAC members, decided to collaborate with Dept. of Political Science, to organise a FDP in May 2023	Confirmed
2.	Series of workshop on Research Methodology.	The department heads were instructed to hold workshops on Research Methodology.	Confirmed

Malini V...
02.05.2023
IQAC Co-ordinator

I.Q.A.C. Co-ordinator
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Mi
02.05.23
Principal
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J. D. Women's College, Patna

Plan of action chalked out by IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year.

Plan of Action	Achievements/Outcomes
1. More MoU's to be signed for Academic Development, Skill Development, administration and Infrastructural upgradation.	Four MoU's signed.
2. To organize more career-oriented Seminars/Workshops/Placement drive/ Training Programme through Placement Call.	15 plus career-oriented Seminars/Workshops/Placement drive/ Training Programme, Placement drives through various Dept. IQAC and Placement Cell.
3. To organize more extention and outreach activities so as to connect with the social surrounding and Local Communities.	NSS, NCC, Sports, Music Department and also various department conduct such activities and large number of students participated in them.
4. To organize faculty development programme for the Academic development of Teachers/Faculty members.	One Week faculty development programme organized from 22 nd May to 27 th May 2023.
5. More vocational courses PG/UG courses to be initiated.	Five PG courses in science stream B. Com (UG) and 1 vocational course B. Lis has been Started
6. Career Guidance Classes will be started soon to help and guide students willing to sit in NET/JRF/SET Exams.	NET/JRF/SET Guidance Classes started for the PG final year students.

Malini Vasey
IQAC Co-ordinator

Co-ordinator
I.Q.A.C.
J.D. Women's College, Patna

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Principal
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J. D. Women's College, Patna