



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	J. D. WOMEN'S COLLEGE, PATNA
• Name of the Head of the institution	PROF.(DR.) MEERA KUMARI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06122280666
• Mobile no	9431416601
• Registered e-mail	jdwomensiqac@gmail.com
• Alternate e-mail	principal@jdwcpatna.ac.in
• Address	LBA Nagar, Bailey Road
• City/Town	Patna
• State/UT	Bihar
• Pin Code	800023
2.Institutional status	
• Affiliated /Constituent	CONSTITUENT
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	PATLIPUTRA UNIVERSITY				
• Name of the IQAC Coordinator	PROF. (DR.) MEENA SINHA				
• Phone No.	06122280666				
• Alternate phone No.	0612				
• Mobile	9934765634				
• IQAC e-mail address	jdwomensiqac@gmail.com				
• Alternate Email address	meenasinha.sinha@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.jdwcpatna.ac.in/aqar/aqar-2020-21.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.jdwcpatna.ac.in/aqar/academiccal2021-22.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.16	2014	21/02/2014	20/02/2019
Cycle 2	B	2.46	2019	26/11/2019	25/11/2024
6. Date of Establishment of IQAC			16/04/2013		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	College Development	RUSA	2021	5000000	
Institutional 1	NSS	State Government	2022	50000	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> If yes, mention the amount 	20000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Strengthening the mechanism for addressing the needs of slow and advance learners.		
2. Attempt to get more posts from govt. for science and commerce.		
3. Adoption of new teaching learning method through blended mode both online and offline accords to demand of NEP-2020.		
4. Faculties were encouraged to publish research articles with UGC recognized peer revised journal.		
5. To encourage students to participate in National and International sports competition.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Induction programme	All departments of the institution conducted the induction program for the newly admitted students in 2021-22.	
Enhancing teaching learning environment after pandemic	After pandemic it was necessary for the institution to motivate	

	<p>the students and enhance their zeal for learning programme for different departments were arranged. Even lectures of psychiatrist were arranged by sociology and psychology department.</p>
Preparation of Academic Calendar	<p>IQAC and Routine committee jointly prepare academic calendar for Academic year of 2021-22.</p>
To adopt the new environment of digital teaching learning method	<p>Most of the students of our college comes from rural background. Our institution arranged many webinars to aware them about the New Education Policy (NEP). In the long pandemic period they are habituated with online classes, PPT, Google Classroom and Zoom online examination etc. But now in normal situation the institution is continuing the digital learning method.</p>
Re-modification of Business English Lab	<p>To develop the Business English Lab new computer were given to business English department.</p>
To promote faculty development	<p>Mostly teachers participated in orientation and refresher programme some of them also attended Faculty Development Program (FDP) from reputed University.</p>
To interact students with the social surroundings	<p>According the NEP the classroom teaching and learning is not only the process of the teaching learning system. Apart from this students need to interact with society as a future citizen of the country.</p>
13. Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Advisory Committee	08/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	30/12/2022

15. Multidisciplinary / interdisciplinary

The new education policy has given due importance to collaborate approaches in the lighter education system.

- Key pillar of NEP - 2020 is liberal education and it should be holistic and multidisciplinary.
- The approach sensitizes students to interconnect all sorts of knowledge and enquiry to derive effective solution. This approach helps to learners to overcome learning difficulties and attain overall development.
- Our institution is planning to include multidisciplinary subjects. It tries to identify the program learning outcomes along with courses and unit learning outcome that define the specific knowledge, skill, attitude and values.
- Our institution is also planning to introduce short term vocational courses so that after graduation students should not rely on govt. job but instead pave a way towards self-employment.
- Our institution also includes environmental mental education in order to achieve a comprehensive and multidisciplinary education.

16. Academic bank of credits (ABC):

This is an innovative idea to earn and deposit credit through National scheme like Swayam, Neptel etc.

Our institution is trying its best to understand the National Policy leading to credit transfer and accumulation which will help the students to get the program completed while more clarity will be visible in the coming months on how the academic bank of credits being proposed in the policy shape up. Our Institution for Academic

collaboration with foreign University of repute for professional activities.

As J. D. Women's College, Patna is a constituent unit of Patliputra University, Patna so regarding the implementation of Academic Bank of credit, the institution has to wait for the University Academic Council for green signal.

17.Skill development:

Skill Development:-

- To inculcate positivity among the learners the college is promoting value based quality education. Our institution also celebrates festivals like 15th august (Independence Day) and 26th January (Republic Day).
- Observing various program like World Aids Day, Environment Day and Birth and Death Anniversary of National leaders.
- We will introduce Industry collaborated value added courses.
- Industry internship and skill certificates and skill certification can be applied in our institution to make sure that when students finished their under graduate program they will be employable.
- We will offer vocational education in ODL/blended/on campus modular modes in learners. Skilling courses are planned to be offered to students online or in distance mode.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge System:-

- According to new education policy 2020 Indian knowledge system must be included in college curriculum and classrooms program.
- Regarding the adoption of Indian Languages like Sanskrit, Bengali, Urdu and Mathili in degree courses.
- Preservation and promoting of languages like Mathili, Bhojpuri, Maghee, Pali, Angika and Vajjika etc. is one of the targets of the college in future.
- Most of our faculty is members of board of studies in our University so they will give suggestion to add new courses according to NEP.
- Yoga training courses will be started in short term courses.
- Short term courses in Vedic arithmetic will be provided for the students.

- Courses will be designed to suggest the learners to understand India its rivers, mountains which will promote Indian Heritage.
- Our Institution will make teachers and students club to promote regional language which will not be restricted in classroom.
- To preserve and promote Indian language, ancient traditional knowledge arts, culture and tradition many commemorative days are celebrated.
- Historical events and literature of that era is taught to students by physical and virtual tour.
- Many social activities both on campus and outreach programmes are done by NSS.
- In our Institution music department with the collaboration of Spic Macay arrange Indian Classical music, dance and Instrumental music to aware our students the depth of our culture.
- Our college imparts both under graduation and post graduate courses in Hindi, Sanskrit, Philosophy and History. All this programs comprises courses that gave the knowledge of tradition of India.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on outcome based education:-

The next five year plan of our college is to provide our student's outcome based education which will lead them to a successful life. The courses offered in our institution are based on the curricular designed by our mother University. Many faculty members of the college are involved in designing the curriculum. The college also created an eco-system for transformation of curriculum towards outcome based education. Our institution empowers students to become a good citizen. Summative and formative assessments and assignments are used to evaluate the students learning outcomes.

20.Distance education/online education:

Distance Education /online education

- Our institution is planning to offer vocational courses through ODL (Open distance learning) courses in due course of time.
- For blended learning the institution use technological tools used by the faculties are Google classroom, Zoom, use video as

teaching and learning aids, group collaboration, interaction and assignment, revision and assessments.

- Foreign language courses will be offered in both the online and off-line mode. Institution and its faculties adopted teaching method often pandemic.
- Appropriate instructional approach in classroom has been implemented as seminar, assignment, problem solving class, tutorial classes, remedial class were provided to slow learners. Arrangements were made to take part in inter college quizzes competition and debate competition for advance learners.

Extended Profile

1. Programme

1.1	32
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	7489
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	3613
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1566
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	46
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	54
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	89
Total number of Classrooms and Seminar halls	

4.2	399.6
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	214
Total number of computers on campus for academic purposes	

Part B**CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

J. D. Women;s College, Patna is a constituent college of Patliputra University. The College follows the syllabus and curriculum set by the Patliputra University. However, the college ensures effective curriculum delivery through a well-planned and documented process. The Time-Table Committee of the College designs a master time-table

that for theory and practical classes of all courses, which is prominently displayed on the notice boards. The subject teachers prepare the lesson plans and delivery contents. Generally, the Curriculum delivery methods include Lectures, PPT Presentations to illustrate ideas and concepts, Laboratory work, Online teaching, E-learning through E-books and E-journals, field study etc.. Seminars and workshops on relevant topics are also used to make the learning process more comprehensive.

During the COVID lockdown, online teaching was conducted as per routine and study materials were provided uninterruptedly, through different digital modes such as ZOOM and Google meet apps. Audio/video lectures were sent to students who didn't have good internet connectivity.

In order to continuously enhance the quality of class room teaching, the teachers are encouraged to keep themselves updated in the subject. Refresher courses are also conducted to help the teachers in that endeavor.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.jdwcpatna.ac.in/agar/ecd2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College adheres to the Academic Calendar notified by the Patliputra University. The University also prescribes the Internal Assessment rules. Out of total 100 marks in each paper, 30 marks is allotted for Internal Assessment, which is further subdivided into three parts: 15 Marks for written test, 5 marks for Assignment/Project, 5 marks for seminar/quiz and 5 Marks for punctuality and conduct. Continuous Internal Evaluation of students is done by the faculty members through classroom queries, case studies, project works etc. on a regular basis. The college strictly monitors the attendance of the students and the students need to have requisite percentage of attendance to be able to fill the examination form.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.jdwcpatna.ac.in/aqar/cie2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

58

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The College offers Undergraduate & Post Graduate courses in various Arts, Science & Technical streams which address the issues of Gender, Environment & Sustainability, Human Values and Professional ethics. Some course syllabus has full paper and some papers include topics related to these areas:

Gender related Issues 1. B.A Hon's (Hindi) - IIIrd year: One full paper on 'Dalit Sahitya aur Stree Vimarsh'. 2. B.A. Hon's (Urdu) - IIInd year: Paper IIIrd has a chapter (i.e, Grahani) that addresses women's problems in society. 3. M.A. (Economics) - IIInd and IIIrd semesters: Two papers named 'Economics of Gender and Development'. 4. M.A. (English) _ IVth Semester: A paper named 'Women's Literature'.

Environment and Sustainability Issues 1. B.Sc. Hon's (Botany) - IIIrd year: A paper named 'Environmental Biology'.

Human Values 1. B.A. Hon's (philosophy) - IInd Year: A paper named 'Moral and Social Philosophy'. 2. B.A. Hon's (Urdu) - Many topics concerning human values like Taubatan Nasuh, Shaure Adab and Sarmaye Adab in different years.

Professional ethics 1. B.A. Hon's (Philosophy) - IIIrd year: A paper called 'Nature of Ethics & ethical concept. 2. MBA - IVth Sem: A paper named 'Corporate Governance and Business Ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

55

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.jdwcpatna.ac.in/aqar/feedbacksylltrans2021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.jdwcpatna.ac.in/aqar/fpi2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2916

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2916

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students of our college are from different social, cultural and Economical background and their learning capabilities are also different. Our college provides them an equal opportunity and uniform learning environment where they feel free to express themselves. As far as studies are concerned a special induction program is organized by the college every year wherein newly admitted students participate to get familiarized with each and the culture as well. Performance of students is monitored through end semester and annual examinations conducted by the University. An interaction with students in and outside the class rooms helps the faculty to identifying slow as well as advanced learners. For Slow learners Remedial classes are organized to provide them special support wherever they need. Additional reading materials made available for them from departmental library. Career related counseling and if they need other type of counseling is provided to the students from time to time.

For advance learners are encouraged to participate in Inter College and Inter University level competition and they are recognized for their achievements by the way of appreciation certificate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2916	42

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute focuses on the student-centric methods of learning to make it more effective. Faculty members make efforts in making the learning process more interactive by adopting the below-mentioned student-centric methods. The college provides an effective platform for students to develop latest skills, knowledge, attitude and values to shape their personality according to the need of modern society.

Many departments of the college provide experiential learning to the students through lab work, internship program, excursion tours, industrial visits etc. Group projects are regularly assigned to the students and group discussions are conducted to promote participative learning. Group events such as departmental seminars, fresher and farewell functions are regularly organized under the guidance of teachers for this purpose. Students are also motivated to participate in group sports and compete in intra and inter college and university competition to promote participative learning skill. Case studies are periodically conducted in Professional and Vocational departments to develop individual and group problem solving skills of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has traditionally followed the chalk and talk method of teaching, where more emphasis was given to classroom interaction. But during previous years, ICT technology has been incrementally used to reinforce the teaching/training method.

The college now has 7 smart classrooms fitted with smart board, projectors, laptop etc. The teachers are made techno-friendly through proper training to make use of these modern facilities. They use PPTs and video to help the students understand the concepts which are difficult to comprehend.

The institute campus is Wi-Fi enabled, which enables the students to avail e-learning facilities like E-books and E-journal for independent learning. Now, the teachers also encourage the students to attend various online courses and webinars. Students are advised to contact the teachers and seek clarifications of their queries through the Whatsapp group of respective classes. As such, the students get 24X7 educational support with the help of ICT facilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

35

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

570

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being a constituent unit of the Patliputra University, our examination/assessment mechanism is prescribed by the University. CBCS system has been introduced in PG courses only till now. The Internal Assessment framework prescribed in CBCS system has been implemented for all PG courses. Out of 100 marks for each paper, 30 marks, has been assigned for internal assessment. The total internal assessment marks has been broken down into four parts: 1. Two internal exams - one mid-term and the other before the semester exam of 7.5 marks each: 15 marks 2. Quiz and Presentation: 05 marks 3. Subject Assignment: 05 marks 4. Attendance and Discipline: 05 marks The given framework of International Assessment is strictly followed by the concerning PG departments. The total internal assessment marks is computed and forwarded in time to the University for inclusion in semester result.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.jdwcpatna.ac.in/agar/cie2021-22.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a Controller of Examination for smooth conduction of internal examinations. The results of such exams are consequently shared with the students. If students feel any discrepancy in marks obtained, they approach the examination department to get their answer sheets reevaluated. In case there is any mistake in recording the internal examination marks in the University marksheet, the students approach the examination department of the college with proper application. The examination department, after verifying the complain, forwards the complaint application to the University for

due correction in the marksheet. The department also follows up the case with the concerned university authority to get the problem solved as early as possible.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme outcomes and course outcomes are adopted for all programs offered by the college in accordance with University guidelines.

Institution offers a number of programs in Humanities, Science and vocational courses each with unique outcomes and well-defined course outcomes.

Achivment of learning outcomes form Integral parts of the college vision and mission.

The learning objectives are communicated through various means such as Induction program, Parent teacher meet etc.

Students are made aware of the course specific outcomes, through orientation program, classroom discussion, expert lectures etc.

Successful alumni are also invited to interact with students and share their experience about specific course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.jdwcpatna.ac.in/agar/progoutc.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Internal and University examinations form the main basis of measuring program outcomes.

1. **Internal Assessment:** Internal Assignments are given to the students which are mostly aligned with programme outcomes of the respective subject. Some external assessments are also done in practical subjects by external examiner appointed by the college through viva-voce and practical files.
2. **Internship:** Students are encouraged to take up Internship with the concern help of concern department. This helps them in obtaining necessary skills and practical experiences in their chosen discipline.
3. **Placements:** One of the most important programme outcomes of the Undergraduate degree is the employability of students. The college has placement cell which helps the students in their placements which ties up with the different company and invite them for recruiting the eligible students from college.
4. **Annual and end semester Examinations** are conducted by University by way of which it measures programmes outcomes based on the course attainment level fixed by the program it is a directed evaluation process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1373

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
http://www.jdwcpatna.ac.in/aqar/sss2021-22.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
25	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

On first July 2021, a Sehat Kendra was established in J. D. Women's College, under the aegis of Bihar State Health Department and Bihar State AIDS Control Society. This Kendra is part of 28 Sehat Centers that were opened in various colleges to impart education. It deals with several health issues like sexual and reproductive health, family planning and other related points. It also encourages students for Blood donation. This Sehat Kendra is an innovative activity for imparting knowledge to the students about reproductive health and family planning.

Our college has signed a Memorandum of Understanding (MOU) with "Be for Nation", is a registered NGO which works for underprivileged children's. Now a teaching center is being run for slum children residing near the college in our college premises. At present 72 children are being educated by the NGO and our college students. The name of this project is "Janki Dharini". Children are getting free education and are learning about environmental concerns and issues.

Home Science dept. fosters entrepreneurship skill among the students by teaching them about reuse of waste materials, tailoring, textiles, food and nutrition, dyeing etc. via their courses.

Through our add-on courses on fashion designing and health and beauty care girls are getting trained as fashion designers and makeup artists. This helps them to get good jobs after they graduate.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

15

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college provides an environment that creates awareness among students regarding community issues such as social inequality, about environmental consciousness, gender disparities etc. We have two working units of National Service Scheme (NSS), which works under Ministry of Youth Affairs and Sports, government of India, and the National Cadet's Corps (NCC), has conducted many outreach programmes. Eco Harmony Club and Janki Dharini provides free education to underprivileged children in the college campus and holds various social outreach programmes to educate its students and to make them socially responsible.

Some extension and outreach activities organized in year 2021-22 are:-

1. Our Students celebrates Kargil Vijay Diwas on 26th July 2021.
2. CATC - I (IGGBC) 10 to 19th Sept. 2021
3. CATC - II (IGGBC) 20 to 29th Sept. 2021
4. Aazadi Ka Amrta Mahotsav on 22nd Sept. 2021.
5. CATC - III (IGGBSC) 30th Sept. to 09th Oct. 2021.

6. Bihar Cleanliness Drive
7. Save Soil Campaign
8. Anokha Vivah -5 organized by Vikalang Adhikar Manch
9. Fit India Run
10. Pariksha Par Charcha through live stream in the Darbar hall of Raj Bhawan

File Description	Documents
Paste link for additional information	https://www.facebook.com/nssjdwomenscollege?mibextid=ZbWKwL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

28

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

720

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

28

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution provides modern infrastructure like smart classrooms, updated laboratories, and library with reading room. As per the change in the syllabus, institution continuously upgrades infrastructural facilities. Classroom: Our College provides comfortable environment for teaching, learning and all over personality development of students through different activities. All the classrooms are well ventilated with natural air and are having abundant sunlight. All classrooms have basic and necessary tools required for teaching and learning like diagram, charts, models along with LCD Projectors, Smart Boards facilities. Laboratories are well designed, spacious and equipped with the latest equipment to provide a practical approach to learning. Along with science laboratory also has Home science department which is fully furnished, well maintained and equipped with basic facilities to conduct course curricular practicals. Computing equipment's: Sufficient number of computers with latest configuration along with printers, scanners and photocopiers. Most of the departments are equipped with projector cum computer which enables ICT teaching and learning process. College has seminar hall and conference room with ICT facilities. MCA, MBA, BBA, BCA departments have computer labs fully equipped with computers of latest configuration. Library: The College has central and technical library along with departmental library in most of the departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.jdwcpatna.ac.in/photo-gallery1.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural facilities: The college has well-furnished, fully air-conditioned auditorium with the capacity of around 200 audiences. It is well designed and equipped with sound system and extensively used for cultural activities seminars workshop and other academic and co-curricular activities.

Games and sports: Sports departments provide all facilities and necessary equipment's for sports and games. College has a special area of 1355.38 square feet for indoor activities like table tennis, chess and outdoor games like Basketball, volley ball, Ball badminton. Sports day organized by college annually and events like kabaddi, kho-kho, Archery, etc. during the year. **Gymnasium:** College provides gymnasium facility for students, teaching and nonteaching staff for their physical work out and body fitness. Area of gymnasium is 1592 square feet and it was established in year 2011. In gymnasium we have all the necessary equipment's like -treadmill, bicycle, twister, dumbbell, multi gym and many more facilities. **Yoga center:** College has well spacious room for yoga and meditation center.

To create the sense of self defense and promote women empowerment, the college started "Nirbhaya brigade" in year 2014 focusing on self-defence training for girl students. The college has NSS and NCC units involved in organizing awareness program and community services.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.jdwcpatna.ac.in/photo-gallery1.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

70

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

143.02

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library: The library is a resource center. Books are purchased for the library every year by the recommendation of various departments so that there are sufficient books available for reference and for borrowing. The library subscribes to a number of journals so that students can be aware of the recent trends in research. There are two reading rooms with comfortable seating arrangements and students can avail the facilities by showing their ID card issued by the college.

The library is automated by software LMS-e Pustakalaya and well maintained by qualified and experienced librarian and staff members. The software generates all the essential report and maintain data base of all books and smoothen the task of librarian and users. To avail the services of library, students have to register themselves by filling a registration form and after they can take advantages of library services. The records of students and teachers who visit the library are well maintained by the library staff. Various competitive examination related magazine like Pratiyogitadarpan and 4-5 English and Hindi national newspaper like The Economics Times, Hindustaan, DainikJagran, Prabhatkhabar, etc are also available in library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://harmoniousinfotech.biz/users/login

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

25.25

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4076

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has augmented its basic IT infrastructure time to time by including the computer systems with advanced microprocessors. All the departments and the library have computer and printer with Wi-Fi facilities. Most of the classroom, some labs and seminar hall support ICT based teaching learning process with projectors and smart boards. Under the policy of 'Saat Nishchay' the government of Bihar has provided IT and Wi-Fi facility in the college. To ensure safety of students, staff and college infrastructure CCTV camera has been installed. College has appropriate budgetary provision for expansion and updating its IT facilities including Wi-Fi. Institution is having a face recognition machine for taking attendance of faculty and staff members of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.jdwcpatna.ac.in/photo-gallery4.php

4.3.2 - Number of Computers

214

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

148.02

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The policies and strategies adopted by the college for maintaining and utilizing physical and academic facilities are (i) Augmenting and expanding infrastructures for laboratories, classrooms, sports etc. (ii) Organizing cultural events, games and sports, Seminar workshops etc. (iii) Proper allocation of funds for enhancement, maintenance of infrastructure and its optimum utilization. The college has its own system for the implementation of the policy. The system advisory committee, purchase committee, cultural committee, sports committee, library committee, campus development committee and hostel committee etc. constantly monitors and evaluate the status of the college. Need based repair work of furniture and fixtures (including electrical appliances like fan, AC, CCTV, sound system cameras) are done by giving contract to proper agencies

1. Laboratory: Annual maintenance contracts are done for high grade instruments.

2. Library: Annual maintenance contacts are done for the software used in the library.

3. Computers: Computer policies for maintenance and support are carried out by the IT services. Outsourcing is done for maintenance and repairing of IT and infrastructure.

4. Sports facility policies for maintenance: Gymnasium, sports equipment and the fields/grounds are under regular maintenance by their experts. For training of student's sports instructor is appointed.

The institution maintains green and clean eco-friendly campus with solar power grid installation for low energy consumption.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.jdwcpatna.ac.in/aqar/ppolicies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

586

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
110	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
110	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

600

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

48

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student representatives are members of many administrative bodies of the College such as IQAC Committee, Proctorial Board, etc. There is also a Student Council comprising of students from different streams, who represent the concerns of the students before the College management and enforce proper discipline among them.

Co-curricular and extracurricular committees are formed for such events as and when required. Such committees are mostly manned by students, who function under guidance of a teacher. All the College events are mainly managed by the student.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The concept of Alumni association evolved for needs from both the ends that is academicians and professionals with a view to building a bridge between college life and career life. The idea took shape and formation of alumni association turned into reality. The alumni association of J D Women's College, Patna was formed on the auspicious date, 19/11/ 19 and named as J D Women's Alumni Association in the presence of Principal, Alumni President and other faculty members and many enthusiastic former students of the college. The main aim of alumni day celebration was to unite maximum numbers of ex students registered themselves in the Alumni family. The Alumni day was held in the college campus on 13 March 2022. Mrs Rashmi Kiran was the chief guest on the occasion. She is working as an archivist (Record Officer) in Government of Bihar. She also happens to be an alumni of the college. She personally contributed 11000/- towards organising the impressive event. Alumni coordinator Dr Madhu Kumari welcomed the gathering with her inspiring words. All the delegates were honoured with a memento and flowers as a token of love. The theme of the program was Taruni (Youthful women). Various entertainment events were performed by alumni during the programme. The environment of the college was joyful and refreshing with tasty lunch served for all participants.

File Description	Documents
Paste link for additional information	http://www.jdwcpatna.ac.in/online-form/alumni-membership-form.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Effective Leadership is that, which brings out the best of performance from each of the group member and, thereby, the best of group performance. That requires motivating all the group members toward group goals. And 'autonomy', meaning 'freedom of decision making and action', has been found to be 'the greatest motivator'.

This College, therefore, has a thoroughly decentralised system of decision making. Participative decision making and Delegation of authority are the basic principles of the institutional management. The top decision making body of the college is the Advisory Committee, consisting of .. senior teachers along with the principal and 'bourser'. All the major administrative decisions, including educational and financial, are taken by this Committee. There are several other committees looking after various operational aspects of the institutional management, such as: Academic committee, cultural committee, library committee, purchase committee, examination committee and many more. These committees mostly function by consensus.

There is a hierarchy of committees at the institutional and departmental levels, sharing the collective power of decision making. The Principal, and the Heads of different educational and administrative departments, who are the second level of power centres, always functions in consultation with other organizational

members .

File Description	Documents
Paste link for additional information	http://www.jdwcpatna.ac.in/index.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are various committees that have been formed for better decentralization of power and use of participative management, style at J.D. Women's college like. a) Academic committee, b) cultural committee, c) library committee, d) purchase committee, e) examination committee, f) advisory committee. All these committees have been delegated powers to perform in these respective areas. Their recommendation on the basis of consensus is implemented. This is the reason J.D. Women's college have achieved academic excellence and leadership in girls education in Bihar in a short span of time. There is regular interaction of committee members along with the HOD and principal. Everything is discussed in high level meeting and consensus decision taken. 2. Student representative, staff representative and teachers representative play vital role in day to day governance and smooth operation of college and suggest the principal for creating and retaining conducive academic environment. Different provisions have been taken by the college such as a) complain box, b) suggestion box, c) parents teachers meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

During the period of covid-19 lockdown, that continued till the middle of the reporting year, it was a challenge for the college to continue the academic work in the traditional offline classroom mode. To overcome this major problem, the College quickly adopted the strategy of e-teaching/learning through online classes on Google meet or Zoom apps. Moreover, development and dissemination of

varieties of audio, visual e-content was vigorously done to aid the students in learning process.

Subject classes were regularly conducted through video meeting apps as per routine on time. Teachers were asked to be as interactive in online classes as possible and provide e-material as and when required. As a result, students' attendance in online classes was very good - even better than offline classes.

In a short span of time, the college teachers, with the assistance of the non-teaching staff, quickly developed syllabus based quality E-contents in the form of PDF, PPT, Video clips etc. Those e-contents were timely uploaded on the college website for access to students. Teachers were provided with ID and Password to upload their e-content every day according to the routine.

Even after the lockdown was over and offline classes started, e-learning still form a significant part our pedagogy. Our strategy of part digitisation of the teaching/learning process has obviously made it more effective.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Administrative set up of this college is headed by the Principal. Income and Expenditure Boursers, Proctor and Information Officer are the subordinate administrative authorities. There are many committees and cells to look after various functions of the College. All the subject departments are headed by HODs.

Major educational, financial and administrative policies of the College are framed by the Advisory Committee, consisting of the Principal, Boursers and .. senior teachers. Decisions are generally taken by consensus. Functional policies are framed by the departmental heads in consultation with the Principal.

There are broadly two kinds of employees in the college. The govt

teachers and non-teaching staff are appointed by BPSC or the University after comprehensive written and oral test. The Contract teachers and staff are appointed by the College itself. They are selected on the basis of their qualification, on-job performance and interview.

Since this college is a constituent unit of Patliputra University, the service rules of the govt employees are framed by the Chancellor, State Govt and the University. Whereas, the service rules of contract teachers and staff are framed by the college management.

The basic work procedures are prescribed by the govt/University. But the details are decided by the college management.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There is a strong Teachers Union that looks after the welfare of all

the existing and retired teachers of the College. Every teacher contributes some amount regularly to the union fund. In case of emergency needs, the union helps the teachers in the form of aid or loan as required.

The non-teaching staff too have their own union to look after their interests and needs. Staff members do contribute regularly to the union fund. The union, in turn, helps it's members in the form and manner required.

Welfarism is a part of the College culture. The college provided clean and hygienic environment of working. Health camps are often organized for free checkup and treatment to all the institutional members. Yoga sessions are also conducted for promotion of their mental and physical health.

Altruistic tradition of the College motivates it's members to help each other in the time of need.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal system for teaching and non-teaching staff has been prescribed by the University. Standard formats for both the classes of employees have been separately provided.

The performance appraisal format for the teachers include the following evaluation factors:

- Punctuality and regularity in attendance
- Integrity
- Relationship with students and colleagues, and behavior towards superior and visitors
- Promptness and zeal in performance of duties
- Efficiency in teaching
- Research work and publication
- Participation in extracurricular activities
- General administrative capacity
- Health etc.

The performance appraisal format for non- teaching staff include the following factors:

- Hindi/English proficiency
- Personality traits, such as:
 - Intelligence
 - Discipline
 - Honesty & Integrity
 - Punctuality
 - Devotion to duty
- Is he/she retainable?
- Performance Grading: Outstanding / Very good / Good / Average / Below average

Performance Appraisal of teachers and non-teaching staff is done annually or as and when required by the University.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every Financial year, the internal audit of J. D. Women's College is conducted by a Chartered Accountant who is appointed by the college authority with the consent of university. External audit of the college accounts is annually conducted by the Education Department of Government of Bihar. Other than general audit, the college also conducts scheme-wise audit of funds received by UGC, RUSA, State Government, University etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7.97

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

We receive funds from various outside sources:-

1. RUSA
2. UGC
3. Bihar Government

The College applies for funds under different funding schemes of the above organizations. We duly follow up the application to get the fund sanctioned.

The funds are usually meant for Infrastructure development, Academic assistance, Research and other works.

Funds are utilized as per the guidelines given by respective funding agency. Fund utilization certificates are duly submitted in time.

We generate some fund from some internal sources like rent from canteens, stationary shops, Bank and Ice- cream parlour situated in the college premises. The rent is periodically revised keeping in view the rate of inflation.

Being a women's college, we can't charge teaching fee from girl students of general undergraduate and postgraduate courses as per the State Govt's instruction. However, we charge some Development fee from them, which is utilized for maintenance expenses.

Self-financing vocational and professional courses are run with fees collected from students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

An academic Council has been constituted to monitor and to strengthen teaching learning process.

IQAC prepares its academic plan in the beginning of academic year. Curriculum Delivery, Internal Assessment, co-curricular activities are closely monitored by the academic council and the IQAC members.

As the traditional classroom teaching wasn't possible during COVID lockdown, all the department adopted online mode of teaching as per IQAC instructions. Students were regularly provided study material in the form of PDF, PPT, Video clips etc. on a regular basis. Moreover, these e-learning materials were regularly uploaded on college website for easy access to the students.

File Description	Documents
Paste link for additional information	http://www.jdwcpatna.ac.in/agar.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- This Institution has made significant improvements in the field of teaching/learning. Some of the significant teaching learning reforms and development of institutional review system initiated by IQAC during the year are described hereunder:

Teaching Learning Reforms:

1. The outbreak of Covid pandemic and the subsequent lockdown prompted the college to adopt online teaching through Google meet and Zoom apps. Online study materials were also provided to the students in the form of PDF, PPT and Video clips. This exercise made teachers and staff quite conversant in related technologies.
2. With the end of COVID lockdown, the traditional offline classroom teaching restarted. But now the teaching learning process has improved in effectiveness with the help of online means. The long positive reform has term benefit for the students.

Institutional Review:

1. A significant reform in review system has also happened due to COVID lockdown. Now, online review of teaching activity and study material by the IQAC is made easy.
2. With the adoption of online teaching and reporting system, teaching learning activities are more frequently reviewed.

File Description	Documents
Paste link for additional information	http://jdwc.aeipledu.in/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	http://www.jdwcpatna.ac.in/naacrecords.php , http://www.jdwcpatna.ac.in/aqar/feedbacksylltrans.pdf
Upload e-copies of the accreditations and certifications	<p style="text-align: center;">No File Uploaded</p>
Upload any additional information	<p style="text-align: center;">View File</p>
Upload details of Quality assurance initiatives of the institution (Data Template)	<p style="text-align: center;">No File Uploaded</p>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the practice of being fair to women and men. It means, all genders should be socially equal. Gender equality requires equal enjoyment by women and men of socially-valued goods, opportunities, resources and rewards.

Our's being a Women's College, it is our prime duty to inform, enable and embolden the girl students to assert their equal rights and fulfill equal responsibilities in society.

Essay competition, quiz, seminars and various other gender sensitization and equality programmes were conducted to make the students realize the importance of Women's empowerment and their equal participation in private and public spheres of life.

For the safety and security of the students, guards are posted at entry and exit gates, hostel and other important places in the

campus. CCTV cameras are installed at all vantage points and the footages are regularly monitored. Many needful facilities are provided within the campus such as stationary shop, canteens, cyber booth etc. from girl students' security point of view. They are also trained in "Marshal Arts" under the "Nirbhaya Brigade" project for self-defence.

Anti-harssment Cell exists in the college, which makes them aware of the frequent crimes committed against them such as public teasing, domestic Violence, rape, abuse at work place etc. and the requisite steps to be taken in such cases through relevant counselling sessions.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.jdwcpatna.ac.in/agar/miipge21.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is a high priority area for the college. To keep the campus clean, we have different colours of dustbins placed at suitable points in the campus, which are meant to segregate

different types of waste for proper disposal/recycling.

Blue dustbins are meant for collection and disposal of plastic wrappers and non-biodegradable wastes. Green-colour dustbins are for wet and biodegradable wastes and Yellow dustbins for waste papers and used glass bottles.

For Bio-medical waste management, Black dustbins are available near the Sehat Kendra and other locations in the campus for disposal of gloves, masks and sanitary pads.

For E-waste management; defunct computers, circuit boards, hard drives, electric wires and bulbs etc. are regularly collected, stored and auctioned for recycling to save from their hazardous radioactive effect in the local environment.

Moreover, the students are involved in 'best out of waste projects' such as paper-bag making, cardboard dustbin making etc. for recycling of waste materials. Old newspapers, magazines, answer books etc. are periodically sold to recycling agents.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.

B. Any 3 of the above

**Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote an inclusive environment for religious, cultural and linguistic tolerance, our College has been celebrating festivals of many religions and cultural such as: Holi Milan, Iftar party, Christmas events, lohri, baisakhi etc. with equal fever. But due to Corona pandemic, such group celebrations were limited in dimension.

To promote socioeconomic sensitivity among students, an educational and training programme for poor and deprived children is daily conducted in the campus, in collaboration with.....

To promote linguistic harmony among students, many online and offline activities such as speech delivery, essay writing, poetry reading etc. was conducted on the occasions of Hindi Diwas, yuwa Diwas and sampradayik Sauhadra Diwas on Gandhi jayanti.

We all know that the state of Bihar is the cradle of many religions and cultures as Buddhism, Jainism, Sikhism and Hinduism. Group visits are regularly organized for the Students to Bodhgaya, Pawapuri, Patnasahib, Nalanda and other religions cum cultural places in the state, to foster religious and cultural awareness and harmony among them.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our constitution provides a set of values to be practiced by everybody in the country. It also prescribes the rights, duties and responsibilities of the citizen.

In view of the global outbreak of COVID-19 in February/March 2020, an online webinar on the topic "COVID-19: Prevention is better than Cure" was conducted by the NSS unit of the college to sensitize the students regarding the government protocols to check the pandemic. A webinar titled "COVID-19 AND POLITICS" was also conducted by the Political Science department.

To make the students aware about their Fundamental Duties as citizens, a number of programmes were conducted in the college during the year. Programs on gender equity, social harmony, environmental safety etc. were conducted in this regard.

Hoisting of National Flag and rendition of National Anthem are done on every Independence Day and Republic Day to make the students realize the importance of national freedom and the struggle of freedom fighters.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.jdwcpatna.ac.in/aqar/sseico21.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is

A. All of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international commemorative days and events celebrated / organised by the College to promote the values of internationalism, nationalism, environmentalism, national integration, gender parity etc. among the students. A list of such events are chronologically listed hereunder:

1. Environment Day - 5.6.2021
2. International Yoga Day - 21.6.2021
3. National Population Day - 11.7.2021
4. Bihar Prithwi Diwas - 9.8.2021
5. Swakshata Pakhwara - 11.8.2021
6. Independence Day - 15.8.2021
7. Literacy Day - 9.9.2021
8. NSS Day - 24.9.2021
9. Rashtriya Ekta Diwas - 31.10.2021
10. Human Rights Day - 10.12.2021
11. Republic Day - 26.1.2022
12. International Women's Day Week - 2.3.2022 - 8.3.2022
13. Bihar Diwas - 23.3.2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title - 'Sehat Kendra'

- 1. Objectives of the Practice:** To make the girl students of this Women's College deeply conscious and comprehensively aware about sex, birth and child related health issues - their prevention and cure.
- 2. The Context:** A properly designed and equipped space with primary checkup and first-aid materials has been developed for the Sehat Kendra.
- 3. The Practice:** The Sehat Kendra frequently organizes health related talk show, meeting, exhibition, special camps and other such programs in the campus to enable the girl students prevent and cure sex, birth and child related diseases.
- 4. Evidence of Success:** A no. of health related events have been organized by Sehat Kendra.
- 5. Problems Encountered and Resources Required:** The biggest problem in creating and sustaining this practice has been the shortage of requisite fund.

Title - 'Sharp Mind'

- 1. Objectives of the practice:** To impart education and life skill training and support to the underprivileged children in the campus and promote the sense of socioeconomic harmony among college students.
- 2. The context:** The College has formally coordinated with a renowned

NGO, Be for Nation, to conduct this social welfare program in the campus.

3. The Practice: Quality education/training and learning resources are provided to underprivileged children of nearby slums.

4. Evidence of Success: An MOU has been signed with the NGO named 'Be for Nation' for this program.

5. Problems Encountered and Resources Required: Motivating the children and their parents to join this programme was an early problem.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In view of the outbreak of COVID-19 pandemic and subsequent lockdown just before this year, digitalisation of teaching- learning process was the top priority trust area for the college management.

A system of online teaching and reporting, therefore, was developed. The teachers and the related staff members were trained in the system. In order to make online teaching more effective, the teachers were advised to make the class sessions very interactive. They were also advised to share explanatory figures and diagrams instantly with students to clarify the concepts. Subsequent sharing of related PDF/PPT was also suggested.

Moreover, the College took up the task of developing quality e-learning materials like PDF, PPT and Short Videos in mission mode. All the teachers were motivated to develop such materials at fast pace. The technical staff of the College were instructed to help the teachers in this endeavour. As a result, plenty of e-learning materials were created and uploaded on College website in well classified easy to access format.

Availability of e-learning materials covering all the course

syllabus at a link on the College website, has enormously helped the students, even after th lockdown was over and offline classes started in the later part of the year.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College intends to carry on the good work of creation, updating and dissemination of e-learning materials even in the next year. This is essential to reinforce the traditional method of classroom teaching and be ready for future restriction on offline learning.

The College campus is a hotspot of airpollution, because it is surrounded by high traffic roads on three sides. Therefore, growing high thick hedge on the boundary wall of the campus to create a dust screen has been planned for the next year.

In order to develop creative and innovative entrepreneurial culture in the College, there is a plan to approach all possible sources of technical and financial support for establishing an Incubation Centre in the College. This will go a long way in promoting self employment among the products of this College. It is imperative due to decreasing trend of paid jobs due to fast automation in organizations.

As a regular objective of every year, we plan to further improve all the work systems, employee motivation and quality culture in the College.