



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	J. D. WOMEN'S COLLEGE, PATNA
• Name of the Head of the institution	PROF. (DR.) MEERA KUMARI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06122280666
• Mobile no	9431416601
• Registered e-mail	jdwomensiqac@gmail.com
• Alternate e-mail	principal@jdwcpatna.ac.in
• Address	LBA Nagar, Bailey Road
• City/Town	Patna
• State/UT	Bihar
• Pin Code	800023
2.Institutional status	
• Affiliated /Constituent	CONSTITUENT
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	PATLIPUTRA UNIVERSITY				
• Name of the IQAC Coordinator	PROF. (DR.) MEENA SINHA				
• Phone No.	06122280666				
• Alternate phone No.	0612				
• Mobile	9934765634				
• IQAC e-mail address	jdwomensiqac@gmail.com				
• Alternate Email address	meenasinha.sinha@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.jdwcpatna.ac.in/aqar/aqar-2019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.jdwcpatna.ac.in/aqar/academiccal2020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.16	2014	21/02/2014	20/02/2019
Cycle 2	B	2.46	2019	26/11/2019	25/11/2024
6. Date of Establishment of IQAC			26/04/2013		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
<ul style="list-style-type: none"> If yes, mention the amount 	5000
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Online feedback is developed.	
2. Academic planning for effective curriculum delivery.	
3. For better e-governance admission process is shifted from manual to online admission.	
4. To strengthen the research eco system in the college.	
5. National Webinar on Intellectual Property Right and Higher Education in India.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
1. Academic calendar prepared in the beginning of each academic year which will be strictly followed.	In the beginning of the academic year i.e. 2020-2021 academic calendar was followed despite of Lockdown due to pandemic. With the initiation of IQAC several faculty members attended and completed their F.D.P and workshops on skill enhancement and capacity building for teaching and non-teaching staff. Orientation program was also successfully completed by

	different faculty members.
2. IQAC with the members of Research committee not only encourage the teachers by provide directions and guidelines to create an enabling environment for research.	Research committee reviews approves and monitors all type of research proposals involving human participants with a view to safeguard the dignity, right, safety and well being of all actual and potential research participants. New faculty members were encouraged to apply for minor - major research projects and to prepare research articles to publish in national or international journals..
3. New plans will be suggested to enrich co-curricular activities as extension of formal and informal along with extra-curricular activities during the pandemics.	Both the wings of NSS and NCC arranged several programs like annual sports, blood donation camp, vaccination camp and many more thing to enrich co-curricular activities as extension of formal and informal along with extra-curricular activities during the pandemics.
4. To strengthen learning outcomes of programs pedagogical strategies and training programmers. Each and every department heads will be suggested to arrange webinar of mental health for the students.	Amid the challenging period during pandemic LMS based on teaching learning and pedagogical strategies were adopted. Faculty members were given training through workshops in the concern field of outcome based learning. Faculty members took special class of their students and suggested to strengthen techniques their mental health during pandemics.
5. Seminars / Webinars on emerging trends in different disciplines. Contemporary issues, Social issues and on issues relevant to professional Ethics etc.	Different department arranged webinars.
6. Student Progression	Students were encouraged to take initiative in several co and

	<p>extracurricular activities. They were encouraged to participate in faculty guided intramural projects. Career counseling cell is constituted to give direction and career guidance to students who are appearing in BPSC, UPSC and NET competitions. Senior teachers of different department also give directions to the aspirants.</p>
7. ICT-based teaching - learning experience	<p>The Mode of Teaching-learning had been changed to virtual platform due to National Calamite COVID-19 pandemic. Tools such as ZOOM & Google Meet are used for teaching-learning purpose. In addition, teachers use tools such as PPT, YouTube videos, and subject specific software to optimize learning experiences.</p>
8. Environmental sustainability	<p>Green audit and environment audit was conducted by external agency to review the mechanism for environmental sustainability in college. The audit also shows new directions and ways to improve the facilities and practices for environment conservation.</p>
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2020	03/02/2022
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	32
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	6688
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1900
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1818
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	41

File Description	Documents
Data Template	View File
3.2	54
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	89
Total number of Classrooms and Seminar halls	
4.2	15926800.29
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	197
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

JDWC, Patna is a constituent college of Patliputra University. The College follows the syllabus and curriculum set by the Patliputra University. The college ensures effective curriculum delivery through a well-planned and documented process. The Time-Table Committee of the College designs a master time-table that distributes subject classes and practical classes in a manner that makes teaching efficient. The class time-tables are prominently displayed on the notice boards for students in each department. At department level, classes are allotted according to the allocation of syllabus portions among teachers. The teachers prepare the lesson plans and delivery contents. The teaching plan is prepared by the individual teachers of respective departments. Special attention is given to the needs of both the slow (viz., doubt classes) and Advanced learners (viz., through self-assessment and self-

evaluation).

Generally, the Curriculum delivery methods are Lectures, PPT Presentations to illustrate ideas and concepts, Laboratory work, E-Learning, online mode of teaching, identifying online resources for self-learning.

During the lockdown, the College ensured that the faculty members and reading resources are available to the students uninterruptedly through different digital modes viz., ZOOM cloud meetings (application), Google meet (meet.google.com) for the classes. Teachers shared relevant e-content on college website. Audio/video lectures were sent to students who do not have high internet connectivity.

The quality of class room teaching is enhanced by adopting different pedagogical teaching learning methods. Teachers are encouraged to keep themselves updated about the new developments in their respective and other associated fields.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.ppup.ac.in/ug-syllabus , http://www.ppup.ac.in/pg-syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the Internal Assessment, rules of Patliputra University are followed with 15 Marks for written test , 5 marks for Assignment/Project, 5 marks for seminar/quiz and 5 Marks for punctuality and conduct. Special attention is given to cater to the needs of both the Slow and Advanced learners. Continuous Internal Assessment evaluation of students is done by the faculty members through innovative teaching pedagogies and techniques like case studies/ field visits/ project works etc. The college strictly monitors the attendance of the students and the admit card is given to the students for the end-semester exams provided they fulfil the required minimum attendance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

27

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

J. D. Women's College has a strong lineage of mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. The College offers Undergraduate & Post Graduate courses in various Arts, Science & Technical Streams which address Gender, Environment & Sustainability, Human Values and Professional ethics. Some Subjects offers full paper and some papers include topics related to these areas. At the Undergraduate level, the above issues are covered in the following course syllabus -

Gender related Issues: B.A Hon's (Hindi) - One full paper related to gender i.e., Dalit Sahitya aur Stree Vimarsh in the IIIrd year. B.A. Hon's (Urdu) - A chapter (i.e, Grahani) addresses women's problems in society in paper IIIrd of the IInd year.

Environment and Sustainability: B.Sc. Hon's (Botany) - One full paper named 'Environmental Biology' in the IIIrd Year. Human Values: B.A. Hon's (philosophy) - IInd Year 'Moral and Social Philosophy'.

B.A. Hon's (Urdu) - Many topics concerning human values like Taubatan Nasuh, Shaure Adab and Sarmaye Adab in different years.

Professional ethics: B.A. Hon's (Philosophy) - The students are taught a paper called 'Nature of Ethics & ethical concept in the IIIrd Year. At the Post Graduate level, the above issues are covered in the following course syllabus:

Gender related Issues: M.A. (Economics) -Two full papers named 'Economics of Gender and Development 'in IInd and IIIrd semesters. M.A. (English) - 'Gender & Racial Discrimination' taught to the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.jdwcpatna.ac.in/aqar/feedbacksylltrans.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.jdwcpatna.ac.in/aqar/feedbacksylltrans.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2662

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1834

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college covers the whole of Patna and the surrounding rural areas, from where girls come from all backgrounds, that includes different castes, religions and economic backgrounds. So, here we try to create an environment, where the students first of all feel safe and feel free to express themselves. Next, our main aim is to make sure that there exists no discrimination within the college, so that the feeling of equality is maintained. As far as studies are concerned, we look to each individual alike, but there are limits to what anyone can do. Here, we try to successfully identify the slow learners and advanced learners from their responses in the class. For the weaker students, we hold extra lectures for them so that they can come at par with the other students in the class and avail opportunities within the college to empower themselves. As far as advanced learners are concerned, we try to promote them to take up more academic activities. We often group them together and give them some projects to work upon and promote them to present their papers. We also encourage them to attend various seminars and conferences, and also promote them to take up various add on courses, both online and offline to help them develop.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2662	40

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides an effective platform for students to develop latest skills, knowledge, attitude and values to shape their personality according to the need of the society. All departments conduct innovative programs which help the students to access their creative side and present it to us. It provides them a platform to nurture their problem-solving skills and ensure participative learning. All the students are motivated to participate in different inter-college and inter-university competitions at different levels. The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods:

- **Experiential learning:** The students are encouraged to do internship in different institutions for getting hands-on experience. Students are also promoted to take up various projects and we guide them through it.
- **Participatory learning:** In this type of learning, students participate in various activities, such as seminars, group discussions and skill based add on courses. We register students for MOOC programmes and also hold various cultural programmes time to time for the students of the college to give a vent to their creativity.

- **Problem-solving methods:** Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses, participate in various inter-college competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has traditionally followed the chalk and talk method of teaching, where more emphasis is given to classroom interaction but during the previous two years, there have been various changes that have been brought to the traditional teaching style of the college. The college now has 7 classrooms where projectors have now been placed for smart classes and the faculty members are very techno-friendly. Many of the faculty members bring their own personal laptops and tablets to help the students visualise some concepts, which are difficult to understand. The institute premises are Wi-Fi enabled, which has been provided to promote independent learning. Well security is provided to the Wi-Fi users and its access is controlled by the college officials. Now, the teachers also encourage the students to attend various online courses, webinars and also ask them to just contact them during the evening if they are stuck at some problem. So, the teachers are also in a way, available for the students 24x7.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

651

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has robust and transparent evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the student well in time. At the entry level, admissions are given purely on merit basis and the list of merit students is displayed on Notice board, which is sent by the university. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through assignments and various internal assessments. Internal assessments are conducted regularly. The weightage of the internal assessments is decided by the course programme. Personal guidance is given to the poor performing students after their assessment. This method of internal assessment helps the teacher to evaluate the students more effectively. Due to internal assessments, the interest of the students towards learning and active participation in the classes has also increased. It has helped to incite the interest of the student in taking part in various co-curricular activities, that help in their overall personality development.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Redressal of grievances at institute level: Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, assignments and internal assessments. Query if any is discussed with the faculty and HOD.

College Level: The college has a Controller of Examination for smooth conduction of the examinations. If students are facing any problem, they are solved by the Controller of Examinations at the college level. The grievances during the conduction of examinations are considered and discussed in consultation with the principal and if necessary, forwarded to the university by examination section for which the students are thoroughly guided by the Controller of Examination for the procedure of the redressal of grievances, which can only be done at the University level.

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at examination section after forwarding such quires through the college examination section. Students are allowed to apply for recounting by paying necessary processing fee to university if they are not satisfied with their result.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college adopts outcome based education rather than input oriented bell-shaped curve of learning. Graduate attributes are described to the first-year students at the commencement of the programme. Soft copy of curriculum and learning outcomes of programmes and curses ar uploaded on the university websit for reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.jdwcpatna.ac.in/aqar/progoutc.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and program specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations conducted by the university at the end of the session. As far as indirect methods are to be explained, it includes assignments which are given at the end of each module. Class discussions also in a way help the teachers to evaluate the level of understanding of the students. Moreover, various speech and debate competitions are organized, where students present their viewpoint on a particular topic, which also indicates the way the students have understood the topic. Alumni surveys also form an important part of the evaluation. It helps to make sure that the course is relevant with the passage of time and if changes are to be made. We try to find the societal application of the course by talking to the alumni.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1366

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.jdwcpatna.ac.in/aqar/sss2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

28

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is trying its best to establish an incuycation center with a view to promote the culture of innovation and entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has two NSS wings and NCC. The volunteers of NSS and NCC worked a lot during the covid-19 pandemic. They visited the neighbouring areas, teaching the people about the covid protocol, such use of masks, sanitizer, social distancing etc. They carried out many awareness programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

762

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. All the departments and laboratories including library have computers and printer with Wi-Fi facilities and these are accessible to students through proper permission of the authorities. Most of the department have projector cum computer which enables ICT teaching and learning process. College has Seminar hall and conference room with ICT facilities. The College has Central & Technical library along with library in most of the departments and students can avail the facilities by showing Identity Card issued by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.jdwcpatna.ac.in/photo-gallery1.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college with its compulsory core courses and the continuous evaluation scheme integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. The college has well equipped auditorium for organizing functions and cultural events with seating capacity of 200 people. College has well spacious room for yoga and meditation centre which helps in relaxation of body and brings peace of mind. We have a spacious area 1355.38 sq ft for indoor activities like table tennis, chess, and other indoor games. College has adequate facilities for outdoor games like badminton and basketball. College provides gymnasium facility of area 1592sq ft and established in year 2011. It has all facilities and modern equipment for physical workout during college hours. To create sense of self-defense and promote women empowerment the college has started Nirbhaya brigade in the year 2014 focusing on self-defense training. The college has NSS and NCC units which are actively involved in community services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.jdwcpatna.ac.in/photo-gallery1.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7059670

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has extensive library with comfortable seating arrangements. The library is automated by software LMS-e Pustakalaya and well maintained by qualified and experienced librarian and staff members. The software generates all the essential report and maintain data base of all books and smoothen the task of librarian and users. To avail the services of library, students have to register themselves by filling a registration form and unique number is generated for users and on scheduled date and time they can take advantages of library like issue, reissue, return and other facilities. The records of students and teachers who visit the library have been well maintained by the library staff. To enhance and improve the library services the library committee takes regular feedback from users and laid down procedures, so that each and every user can take optimum utilization of available resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://harmoniousinfotech.biz/users/login

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

288872.52

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

647

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has clear policy regarding Information technology. All the Departments and library has computer & Printer with Wi-fi facilities and these are accessible to students through proper permission of authorities. The policy provides a framework for use of IT infrastructure and also lays down vision and mission of the college in making all its task IT enabled. It also outlines a mechanism for establishing and maintaining the IT infrastructure at college campus. Under its policy of 'Saat Nishchay' the Government of Bihar has provided IT and Wi-fi facility in the college. To ensure safety of students, staff and college infrastructure CCTV Camera has been installed. College has appropriate budgetary provision for expansion and updating its IT facilities including Wi-fi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

197

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4390256

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meeting of various Committees constituted for this purpose and using the grants received the college as per the requirements.

Laboratory:-Record of maintenance account is maintained by Lab-technicians, Lab-in charge and supervised by HOD's of the concerned Departments.

Library:- The requirement and list of books is taken from the concerned Departments and HOD's are involved in the process and approved by the Principal. All the issues regarding Library maintenance & Purchasing and other facilities are done by Library Committee.

Sports:- Regarding the maintenance of sports equipments the college sports in-charge is deputed and they regularly organize the sports activity.

Computer:- Each Department has appropriate Computer for their requirement and handled by well trained teachers and other staff members.

Classrooms:- The college has various committees for maintenance and upkeep of infrastructure. At the Department level, HOD's submit their requirement to the Principal.

College campus maintenance is monitored through regular inspection.

Outsourcing is done for maintenance and repairing of IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://harmoniousinfotech.biz/users/login http://jdwc.aeipledu.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

175

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

562

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has a student council constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of student's perception. Institute puts efforts for the all-round development of a student also student members are involved in several Institute and department level committees with active participation. They are explained below. Internal Quality Assurance Cell (IQAC): Student representatives are nominated for this cell, who participates in the decisions regarding the quality initiatives of the institute. Student Amenities Committee: The quality and hygiene of the canteen is monitored by student representatives along with the other nominated faculty members. They visit frequently and collect feedback from peers and also continuously monitor the quality and quantity of the food served. Class Interaction Committee (CIC): It consists of HOD, faculty handling the particular section and student representatives in each class. They discuss the conduct of class work, delivery of lecture and overall discipline. Based on

the minutes of the CIC meeting, action is initiated to improve the academic performance of the class. The National Cadet Corps (NCC) ; is encouraged in the institute aiming at the development of leadership, character, comradeship, spirit of sportsmanship and the ideal of service, among the youth. NSS and Sehat Kendra; Established in the institute enabling the student to participate in service activities like organizing blood donation, rural health sanitation, adult education, and environmental awareness camps in the neighbouring areas as a social responsibility. Eco Club; Established in the institution to provide awareness about environment and sustainable development. Botanical and medicinal garden is well maintained and protected by student representatives besides this students are also trained for vermicomposting, mushroom culture, waste management and to develop alternate sources of energy in an eco-friendly manner. In addition to the above, the students are involved in organizing Technical fest, Cultural fest and National Level Sports fest. Student members of all professional societies and student clubs actively take part in hosting their respective events. Due to the COVID - 19 lockdown no activity was conducted in the session 2020 - 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumini Association The Institute has a registered alumni association for building strong bond between alumni and present students. Alumni association registered under the name Jankians. The alumni give support to the students through interaction, guidance and placement. The office headquarters of Jankians is in the premises of J. D. W. C. Patna. The mission of the alumni association is to foster a mutually beneficial relationship between the institute and its alumni. Alumni meet is arranged in the month of April every year. Objectives of the Alumni association: 1) To encourage and promote close relations between the institution and its alumni and among the alumni themselves. 2) To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. 3) To provide and disseminate information regarding their Alma Matter, its graduates, faculties and students, to the alumni. 4) To initiate and develop programs for the benefit of the alumni. 5) To assist and supporting the efforts of the Institution in obtaining funds for development. 6) To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. 7) To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. 8) To organize and co-ordinate reunion activities of the alumni and let the alumni acknowledge their gratitude to their Alma Matter. Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum revision. Few Alumni gave Guest lecturers to the existing students on some contemporary technological

developments and career guiding focuses. Due to the COVID - 19 lockdown no activity was conducted in the session 2020 - 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and mission : The motto of this college is, 'when you educate women, you educate a whole family'. The primary objective of this college is to impart higher education to girls in accordance with the need of the contemporary times. The vision of the college is to be of the best college of our country and be a part of the evolution of a just, humane and inclusive policy. We strive to provide the students an opportunity for self-expression and innovation and take up various initiatives for their wider knowledge exposure to make them competent in every field and also focus on their all-round development. While fostering a stimulating an academic environment. The college aims at instilling in the students, the values and attitudes which recognizes the human imperatives of a peaceful cooperative community. The college strives to recognize true potential of every student and provide an environment for the proper growth and sustenance. There are various opportunities provided to the students of the college to prepare them to live an independent and confident life of dignity and become responsible citizen of the country.

File Description	Documents
Paste link for additional information	http://www.jdwcpatna.ac.in/index.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

One can see the better practice of decentralization of power and use of participative management , style at J.D. Women's college. This has resulted in enhancing effectiveness and efficiency and efficiency of different operations relating to day to day management of college. All the stakeholders such as principal, teachers, non teaching staff and students discharge their responsibilities in such a way to achieve the objectives of the college.

1. Various committees have been formed for example.

a) Academic committee, b)cultural committee, c)library committee, d)purchase committee, e)examination committee, f) advisory committee.

All these committees have been delegated powers to perform in these respective areas. Their recommendation on the basis of consensus is implemented. This is the reason J.D. Women's college have achieved academic excellence and leadership in girls education in Bihar in a short span of time. There is regular interaction of committee members along with the HOD and principal. Everything is discussed in high level meeting and consensus decision taken.

2. Student representative, staff representative and teachers representative play vital role in day to day governance and smooth operation of college and suggest the principal for creating and retaining conducive academic environment. Different provisions have been taken by the college such as

a) complain box,

b) suggestion box,

c) parents teachers meeting.

Thus one can see the best decentralization of power and participative management style of J.D. Women's college.Academic

council, advisory committee, library committee, sports committee, purchase committee and cultural committee etc. these committees work on their respective areas and advise the college management for its all round development. There is regular interaction of committee members and H.O.Ds with the principal and other authorities of the college. The issues related with the college functioning and administration is discussed in the meeting and consensus decision is taken. Elected college representative and other council members suggest principal for creating and sustaining conducive academic environment in the college campus. Thus one can see the best practice of participative management and decentralization of power in this college. There are Statutory and non-statutory committees of our college, in which committee members play an active role in the day to day management in in our institution. Regular meetings and discussions are held. Along with this, weekly meetings of HODs of different departments with the principal are held. In these meeting issues relating to the management and strategies for achieving academic excellence are discussed thoroughly and views from different stakeholders are solicited. Specific duties has been assigned to committee members and power has also been delegated to them for the discharge of their responsibility and this has always resulted in improving the efficiency of the college. Spots committee and cultural has been very much active during the present time period of 2020-2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

During the period of covid-19 2nd wave, it was a challenge for the college to continue the academic works and removes the hurdles created for smooth running of the classes due to the lock down. In order to the remove any kind of hampering of the classes, the college came up with the strategy of e content development.

At a very short span of time the college faculties along with the co-operation of the non- teaching staffs developed quality E-contents and was timely uploaded in the college website keeping in view. The completion of syllabus on time. The objective was to develop relevant e-materials according to the syllabus to aid the student to

have better understanding of their subjects and learning process of the teachers and the students.

An eye catching section of e-content was created in the college website and the e contents was sequentially bifurcated in the filters provided for U.G and P.G courses. Teachers were provided with ID and Password to upload their e-content every day according to the routine. It become very easy for the student to access these e content on the basis of the filters provided for the subject and course that was relevant for them. Along with this the teachers very actively conducted zoom classes, online doubt class. Whatsapp group for e-content was also created for providing information and imparting teaching to the students. The teachers also made Youtube videos in which they used animations to help the students to understand their subjects .This dedication and cooperation of the staffs of the college made this strategy very successful in coping up with the academic challenges that came up due to the corona lockdown.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Administrative set up of this college is the base pillar to ensure proper functioning of this college. The academics tradition system of the college comprises of the Principal, Income and Expenditure Bursa, Proctorial board , information officer. This administration machinery of the college is also aided with cells and committees for the development of the college and its student. There is departmental council under the chairmanship of the head of department of every subject. Along with this, there are multiple committee like sports committee, NCC, NSS, Admission committee, Controller of examination, Placement cell, Anti-harassment cell, Anti-ragging cell, Event committee, Academic Committee and Research committee etc.

The meetings of these committees and cells are held frequently with the principal and suggestions and consensus and made accordingly by

each of these committees. They work very efficient in their respective fields and strive to bring about holistic development in the student and chalk the way forward to set this college in the category of the best college of the country.

The appointments are made by the rules of the Patliputra University. Since this college is a constituent unit of the university, it does not have the power to make regular appointments. However the guest faculty appointments are made on the suggestion of the college advisory committee and professional advisory committee on the basis of interview and class feedback .

There is also undertaking signed by the guest faculties and to the college in according with the service rules made by the college authority which is attached herewith. However the service rules of the regular/permanent faculties are in accordance with the rules of the Bihar Government and Patliputra University.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our College has a performance appraisal system which assesses the Teacher's work regularly. Students are given feedback forms which they fill about the Teacher's performance. Their feedback is analyzed and in accordance with it action is taken. We have an academic council also. The regularly visit the classrooms and see to it that the teachers are present in their respective classes.

Our University has implemented career advancement scheme for the promotion of Teacher's. In accordance with it the Teachers get their promotion and the college is always ready to help them. In event of any emergency, the college provides some funds from the contingency fund of the aggrieved person. The Non-teaching staff of the college has their own contingency fund for the problems faced by them. The Teachers Union is very active in our college. All the teachers contribute some amount regularly and are always ready to help whenever anyone is in need. All the teachers get farewell on their retirement. This is a great opportunity for the teachers to discuss their problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Promotion of teaching staff is followed according to UGC guidelines of CAS

The Appraisal system of teaching staff depends on teaching learning and evaluation related activities.

- Research-Major and Minor research projects
- Academic contribution such as research oriented in referral journals
- Book Publication
- Administrative support
- Contribution to extra and co- curricular activities
- Non-Teaching Staff
- The appraisal system of non- teaching staff is framed by University and they were promoted according to the guidelines of the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every Financial year the internal audit of J. D. Women's College is conducted by a Chartered Accountant who is appointed by the college authority with the consent of university. External audit of the college accounts is annually conducted by the Education Department of Government of Bihar. Other than general audit, the college also conducts scheme-wise audit of funds received by UGC, RUSA, State Government, University etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

We receive funds from various sources:-

1. RUSA
2. UGC
3. Bihar Government

Funds are utilized as per rules and guidelines given by various sources of the Institution. This fund is utilized in Infrastructure development, Academics, and other work orders laid under rules.

We have not received any such fund in the financial year 2020-21.

We generate funds from some internal source for the development of Institution.

We taking fixed rent from canteens, stationary shops, Bank and Ice-cream parlour situated in college premises.

The rent is fixed by the decision taken in the advisory committee of the college which comprises of the senior faculties of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- An academic Council has been constituted to monitor and to strengthen teaching learning process.
- IQAC prepare to its academic planning in the beginning of academic year. Curriculum Delivery, Internal Assessment, Monitor and Mentee meetings were arranged.
- The member of IQAC check the students participation in extra and co-curricular activities.
- Due to lockdown, it was very difficult for the teachers to complete the syllabus. All the department heads had adopted online mode teaching, prepare their routine according to the benefits of the students. Teachers also upload PDF files on College website through e-learning software so that the students get the study materials in easy way.

File Description	Documents
Paste link for additional information	http://www.jdwcpatna.ac.in/aqar.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This Institution review its teaching learning process through IQAC setup as per norms by the Academic committee, duly formed by college at periodic intervals. Strategy adopted are 1- Academic committee present progress and implementation of the initiatives taken for improving teaching learning process, structures and methodologies of operations. 2- Academic audits is conducted by the committee members and findings are presented before the head of the Institution. 3-

committee members ensure timely distribution of class timetables, allotments of papers to competent teachers and receive their daily class progress and course coverage on Google forms and weekly reports of the same are sent by HOD to the principal. 4- committee members of the college make a review of proposed lesson plan and syllabus coverage, and also ensure effective and efficient delivery of course contents. 5- Institution in consultation with Academic committee organised parents teachers meeting. In the meeting students and their parents are duly informed the progress of their wards regarding class participation, campus behaviour and their performance in internal and external exams. 6- This college has implemented the concepts of Mentor mentee and suggests them for their allround development. 7- college ensure quality internal assessment meetings that are based on regular feedback of teachers, class participation, performance in extra curricular activities and role played by students in social development programs of the society. 8- Regular feedback are taken from the students regarding performance of the faculty and other stakeholders are taken and based on their remarks, improvements are initiated by the institution.

Implementation of Teaching Learning Reforms: The outbreak of Covid pandemic facilitated ICT class rooms.

The outbreak of Covid- pandemic has created destruction in allwalks of life. It has presented various challenges. With the help of technologies we have converted the challenges into opportunities. This college has aggressively emphasized to practice three w's to ensure Covid free campus.

- During the Covid lockdown, all teachers took online classes on google Meet and Zoom platform.
- Study material were uploded on College and University website. This interface allows teachers to upload recorded lecture, assign quizzes and siignments for the benifit of the students.
- An optimised learning experience is provided by using tools such as slides, spreadsheets, YouTube videos and subject specific software.

File Description	Documents
Paste link for additional information	http://jdwc.aeipledu.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.jdwcpatna.ac.in/naacrecords.php , http://www.jdwcpatna.ac.in/aqar/feedbacksylltrans.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the process of being fair to women and men. It further leads to gender equality. Gender equality requires equal enjoyment by women and men of socially-valued goods, opportunities, resources and rewards. Where gender inequality exists, women are excluded or disadvantaged in relation to decision-making and access to economic and social resources. Therefore in order to promote gender equality and gender sensitization, programs and activities were conducted in the college. Our College is fortunate enough to cater to the various needs and inequalities done to them. The objective of these programs were to make the students realize their worth to manage their own lives.

Essay competition, discourse on gender sensitization etc were held to make the students realize the importance of Women's empowerment and their active participation in private and public spheres of life.

For the safety and security of the students guards and CCTV camera are available all round the clock within and outside the campus. Many facilities are being provided within the campus such as stationary shop, canteens, cyber booth are made available from the security point of view. They are also trained in "Marshal Arts" under the "Nirbhaya Brigade" team.

In addition to these, common rooms and daycare center is also available to bring a sense of safety and comfort to them.

Counselling sessions are held from time to time to recognize their full potential and bring all round Development in them so that they shall have equal access to opportunities and resources. Anti-harassment Cell exist to make them aware of the frequent crimes held against them such as public teasing, domestic Violence, rape, abuse at workplace etc. Through NCC and NSS programs and activities they actively participate and contribute to family, society and nation as a whole to become a productive asset of the country

Facilities to women in the campus

- Safety and security
- Counseling
- Common rooms
- Daycare Centre

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our College has left no stone unturned to be environment friendly . To be in tune with nature our College has evolved a Green policy of : "KEEP GREEN , KEEP CLEAN ".It observes World Environment day and other initiatives to enrich love for nature and a desire to conserve energy. As green and clean environment plays a vital role in keeping living things healthy and bringing prosperity to all the spheres of human life ,several environmental projects are initiated by the teachers and students cooperation such as encouraging plant saplings,distributing plants among the students,planting plants in the locality ,prohibiting the use of plastics ,know more about medicinal plants etc to make the students nature friendly.

With increasing students involvement in the environmental program they have become more sensitive to environmental issues. The programs undertaken by the Eco Harmony Club and NSS has helped to bring awareness regarding environmental burning issues such as global warming, deforestation,flood,soil erosion,different kinds of pollution along with the protection and preservation of the environment.

We have different types of dustbin meant to segregate different types of solid waste like Blue dustbins for disposal of plastic wrappers and non-biodegradable wastes, Green-coloured dustbins for wet and biodegradable wastes, Yellow dustbins for papers and glass bottles.Alongwith it ,old newspapers ,magazines ,answer copies etc. are sold for recycling.

For the Bio-medical waste management black dustbins are available near the Sehat Kendra and within the prime location of the campus for the disposal of gloves,masks and sanitary pads.In addition to these, for E-waste management the scraps from the old unused computers,circuit boards ,hard drives ,wires and electrical bulbs are collected and sent for recycling by auctioning the scraps to save from its hazardous radio active effect to the environment.

Students are actively indulged in activities such as paper-bag

making,best out of waste projects,cardboard dustbin making,planting of oxygen generating plants to make the campus eco-friendly.

- Solid waste-management
- Biomedical waste management
- E-waste management
- Radio-active waste management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote an inclusive environment for religious, cultural and regional tolerance, our College celebrate festival of many religious and cultural group such as . Holi Milan, Iftar, Christmas, lohri and baisakhi etc. but due to the pandemic many of the festival couldn't be celebrated.

To enrich students with language and communication skills many online and offline activities were conducted such as speech, essay writing, poem and slogan writing competition on eve such as Hindi Diwas, Yuwa Diwas, sampradayik Sohadra Diwas on Gandhi jayanti etc. in languages such as Urdu, Hindi and English.

We all know Bihar is the cradle of many civilizations. The Magadh and Mourya Samrajya add historical advantage to it. In addition to it, Patna Sahib Gurudwara, Bihar sharif Mazar, kumrahar sites and many age old Hindu temples glorify our cultural heritage . To make the students aware of our these rich cultural , regional and religious diversities online video -making contest was conducted by the Department of Political Science to allow the students to explore more of their state's religious and cultural goodness on the eve of Bihar Diwas.

Online Teacher's Day was celebrated in which students performed many cultural activities reflecting the regional, social, and cultural diversities such as Classical and folk Dance, PPT presentation on the Guru -shishy parampara, songs and shayariys , monoact by the students of different Departments.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our constitution provides a set of rules and regulations for the smooth functioning of the law. It also provides the rights and duties of every citizen in the country.

As of March 2020, the world is currently dealing with a global outbreak of COVID-19. In order to sensitize the students regarding the government protocols to check the pandemic online quiz "COVID-19 AND POLITICS " was conducted by the department of Political Science along with a webinar "COVID-19:Prevention is better than Cure" was also conducted by the NSS Wing.

The Part -IV of the Constitution deals with Directive Principles of State Policy which also incorporates Fundamental Duties of the people with respect to gender equality, environmental issues, respect to national symbols ,right to education,international brotherhood etc. With respect to these issues webinar on "Gandhi Aur Aaj ka Bharat "& "UNO @75", speech competition on "Naari Shashastikaran "was conducted by the Department of Political Science.

To continue ,various environmental activities both by means of offline and online was pursued by the NSS such as Gauraiya Diwas, Environment Day, Jal Jivav Hariyali etc .

Both Independence Day and Republic Day was celebrated to realize the importance of India's freedom and its struggle from the Britishers and need and objective of Constitution respectively.

To acknowledge the students with the Importance economic democracy a webinar on Budget 2020 was organised. To make students aware of the election dynamics Election survey and debate was organized by the Department of Political Science.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As a result of Global Pandemic ,education has changed dramatically, with the distinctive rise of e-learning methods and Techniques whereby teaching is undertaken remotely and on digital platforms.Nevertheless to make the students appreciate and realize the importance of Day various activities were conducted such as -

Online Pledge Observance

Gandhi Aur Aaj ka Bharat-2nd Oct ,2020

Yuva Diwas-12th Jan

Gauraiya Diwas-20th March

World Health Day-7th April

Anti-Terrorism Day-21st May,2021

Anti-Tobacco Day-31st May ,2021

Online Webinar

Gandhi Aur Aaj ka Bharat -Gandhi Jayanti(2nd Oct,2020)

UN @75-UNO Day (24th Oct,2020)

Union Budget -2021(6th Feb,2021)

Covid 19-Prevention is Better than cure(10 th April,2021)

Online-Cultural Activities

Online Teacher's Day Celebration-5th Sep,2020

Bihar Diwas -22nd March,2021

Online-Quiz

COVID-19 & Politics (8th July,2020)

Mahaparinirvan Diwas-(13th Dec ,2020)

OFF-LINE EVENTS & ACTIVITIES

Some national festivals and events were also conducted in physical mode following all the the Covid-19 Protocols

Such as-

Independence Day (15 Aug,2020)

Republic Day (26th Jan,2021)

Holi Milan (25 th March,2021)

World Health Day (7th April,2021)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice

a) Women's Empowerment

2. Objectives of the practice

To make women productive part of the society in the most constructive way so as to contribute effectively in the nation's development.

3. Many programs were undertaken through online mode due to pandemic and make by NSS and NCC .Students enrollment in Add-on courses also shrunk following the lockdown.

4. Constraints to women's participation has been identified as- lack of knowledge ,lack of time ,family problems, social stigma, lack of money etc. Even in higher education ,womens attendance is very low because of the above constraints. Gender sensitization ,skills training program, family support ,economic assistance and government programs can play an effective role in women's empowerment and their participation in higher education.

5. The evidence of success in the course of women's empowerment lies in the fact that Nirbhaya brigade and then it's has become a role model for the students in the campus. Enrollment in the Add-on courses was promoted too.

6. a) Conveyance problem

b) lack of liasoning with government programs and institutions

7. I Inter College and Inter University Cell should be created to

channelize various projects, programs, workshops, seminars ,academic activities etc at a larger scale. This will also help to widespread information at a larger scale and mass participation.

1.Title of the practice

b)Environment Friendliness

2.Objectives of the practice

To make the student realise the importance of environment and open the path of sustainable development.

3. Most environmental awareness programme conducted through online mode in with the students participation was then also programs under waste management and clean and green campus was affected.

4. The continuous degradation of environment will make our Earth a barren planet.To save our dwelling it becomes important for the researchers,scholars and intellectuals of higher strata of educational institutions to investigate,invent and discover alternatives of non- biodegradable materials to save our Earth. Alongside,mass awareness is required to sensitize the people towards the conservative and preservation of natural resources and the various practices of sustainable Development.

5.Women are the reflection of mother nature. With the inbuilt and inborn quality of nurturing women can recreate and rebuild from anything to everything. Being a women's college our students are very sensitive towards environmental issues and has participated in programs such as energy conservation, waste management, SWAKSHATA PAKHWAR, tree plantation etc.

6.Lack of liasoning with Government Programs- lack of Information and Communication with government institution and programs by them through various governmental department has created impediments in harnessing best and quality result.

7. Inter College and Inter University Cell should be created to channelize various projects, programs, workshops, seminars and academic activities at 17 at a much larger scale. This will help in increasing the spread of information at larger scale and encourage mass participation. Student will also get a larger platform to present their work and thus enhance their potential.

File Description	Documents
Best practices in the Institutional website	YES
Any other relevant information	http://www.jdwcpatna.ac.in/bestpract.php

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Education is considered the most important tool for empowering women in society. It is not only limited to developing the personality of an individual but also plays an important role in economic, social and cultural development. Education empowers girls to achieve more in their social, career, economic and family lives.

No admission charges had led to reduce the cost of enrollment in the College encouraging female education at higher level. Since many research has shown a large no. of dropouts especially of the girl child after the board exams, such initiatives will help in gender gap in socio economic spheres of the society. This has also encouraged even poor families to send their girls to pursue higher education.

Education plays a critical role in Women's Economic Empowerment. In addition to gaining education, the college has incorporated many skill oriented programs with an aim to achieve economic independence. Professional courses such as Music BBA, BCA, MBA and MCA will definitely open more avenues for them. At the same time, Add On courses in health, beauty, fashion, journalism and communication will open new vistas. These professional education and skills Orientated courses will further help in the personality development and capacity building.

The active participation of students in Sports, NCC, NSS and Nirbhaya Brigade aim to bring about all round development in them. The awareness programs implemented through them to realize their educational, socio-economic and Political rights. Hence Women's Education has multi-faceted role in nation's Development.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

JDWC, Patna is a constituent college of Patliputra University. The College follows the syllabus and curriculum set by the Patliputra University. The college ensures effective curriculum delivery through a well-planned and documented process. The Time-Table Committee of the College designs a master time-table that distributes subject classes and practical classes in a manner that makes teaching efficient. The class time-tables are prominently displayed on the notice boards for students in each department. At department level, classes are allotted according to the allocation of syllabus portions among teachers. The teachers prepare the lesson plans and delivery contents. The teaching plan is prepared by the individual teachers of respective departments. Special attention is given to the needs of both the Slow (viz., doubt classes) and Advanced learners (viz., through self-assessment and self-evaluation).

Generally, the Curriculum delivery methods are Lectures, PPT Presentations to illustrate ideas and concepts, Laboratory work, E-Learning, online mode of teaching, identifying online resources for self-learning.

During the lockdown, the College ensured that the faculty members and reading resources are available to the students uninterruptedly through different digital modes viz., ZOOM cloud meetings (application), Google meet (meet.google.com) for the classes. Teachers shared relevant e-content on college website. Audio/video lectures were sent to students who do not have high internet connectivity.

The quality of class room teaching is enhanced by adopting different pedagogical teaching learning methods. Teachers are encouraged to keep themselves updated about the new developments in their respective and other associated fields.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://www.ppup.ac.in/ug-syllabus , http://www.ppup.ac.in/pg-syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the Internal Assessment, rules of Patliputra University are followed with 15 Marks for written test , 5 marks for Assignment/Project, 5 marks for seminar/quiz and 5 Marks for punctuality and conduct. Special attention is given to cater to the needs of both the Slow and Advanced learners. Continuous Internal Assessment evaluation of students is done by the faculty members through innovative teaching pedagogies and techniques like case studies/ field visits/ project works etc. The college strictly monitors the attendance of the students and the admit card is given to the students for the end-semester exams provided they fulfil the required minimum attendance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

27

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

J. D. Women's College has a strong lineage of mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. The College offers Undergraduate & Post Graduate courses in various Arts, Science & Technical Streams which address Gender, Environment & Sustainability, Human Values and Professional ethics. Some Subjects offers full paper and some papers include topics related to these areas. At the Undergraduate level, the above issues are covered in the following course syllabus -

Gender related Issues: B.A Hon's (Hindi) - One full paper related to gender i.e., Dalit Sahitya aur Stree Vimarsh in the IIIrd year. B.A. Hon's (Urdu) - A chapter (i.e, Grahan) addresses women's problems in society in paper IIIrd of the IInd year.

Environment and Sustainability: B.Sc. Hon's (Botany) - One full paper named 'Environmental Biology' in the IIIrd Year. **Human Values:** B.A. Hon's (philosophy) - IInd Year 'Moral and Social Philosophy'. B.A. Hon's (Urdu) - Many topics concerning human values like Taubatan Nasuh, Shaure Adab and Sarmaye Adab in different years.

Professional ethics: B.A. Hon's (Philosophy) - The students are taught a paper called 'Nature of Ethics & ethical concept in the IIIrd Year. At the Post Graduate level, the above issues are covered in the following course syllabus:

Gender related Issues: M.A. (Economics) - Two full papers named 'Economics of Gender and Development' in IInd and IIIrd semesters. M.A. (English) - 'Gender & Racial Discrimination' taught to the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	http://www.jdwcpatna.ac.in/agar/feedbacksylltrans.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.jdwcpatna.ac.in/agar/feedbacksylltrans.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
2662	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

1834	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Our college covers the whole of Patna and the surrounding rural areas, from where girls come from all backgrounds, that includes different castes, religions and economic backgrounds. So, here we try to create an environment, where the students first of all feel safe and feel free to express themselves. Next, our main aim is to make sure that there exists no discrimination within the college, so that the feeling of equality is maintained. As far as studies are concerned, we look to each individual alike, but there are limits to what anyone can do. Here, we try to successfully identify the slow learners and advanced learners from their responses in the class. For the weaker students, we hold extra lectures for them so that they can come at par with the other students in the class and avail opportunities within the college to empower themselves. As far as advanced learners are concerned, we try to promote them to take up more academic activities. We often group them together and give them some projects to work upon and promote them to present their papers. We also encourage them to attend various seminars and conferences, and also promote them to take up various add on courses, both online and offline to help them develop.</p>	
File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	

Number of Students	Number of Teachers
2662	40

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides an effective platform for students to develop latest skills, knowledge, attitude and values to shape their personality according to the need of the society. All departments conduct innovative programs which help the students to access their creative side and present it to us. It provides them a platform to nurture their problem-solving skills and ensure participative learning. All the students are motivated to participate in different inter-college and inter-university competitions at different levels. The institute focuses on the student-centric methods of enhancing lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods:

- **Experiential learning:** The students are encouraged to do internship in different institutions for getting hands-on experience. Students are also promoted to take up various projects and we guide them through it.
- **Participatory learning:** In this type of learning, students participate in various activities, such as seminars, group discussions and skill based add on courses. We register students for MOOC programmes and also hold various cultural programmes time to time for the students of the college to give a vent to their creativity.
- **Problem-solving methods:** Departments encourage students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics, motivate students to join MOOC courses, participate in various inter-college competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has traditionally followed the chalk and talk method of teaching, where more emphasis is given to classroom interaction but during the previous two years, there have been various changes that have been brought to the traditional teaching style of the college. The college now has 7 classrooms where projectors have now been placed for smart classes and the faculty members are very techno-friendly. Many of the faculty members bring their own personal laptops and tablets to help the students visualise some concepts, which are difficult to understand. The institute premises are Wi-Fi enabled, which has been provided to promote independent learning. Well security is provided to the Wi-Fi users and its access is controlled by the college officials. Now, the teachers also encourage the students to attend various online courses, webinars and also ask them to just contact them during the evening if they are stuck at some problem. So, the teachers are also in a way, available for the students 24x7.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

651	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college has robust and transparent evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the student well in time. At the entry level, admissions are given purely on merit basis and the list of merit students is displayed on Notice board, which is sent by the university. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through assignments and various internal assessments. Internal assessments are conducted regularly. The weightage of the internal assessments is decided by the course programme. Personal guidance is given to the poor performing students after their assessment. This method of internal assessment helps the teacher to evaluate the students more effectively. Due to internal assessments, the interest of the students towards learning and active participation in the classes has also increased. It has helped to incite the interest of the student in taking part in various co-curricular activities, that help in their overall personality development.</p>	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	

Redressal of grievances at institute level: Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, assignments and internal assessments. Query if any is discussed with the faculty and HOD.

College Level: The college has a Controller of Examination for smooth conduction of the examinations. If students are facing any problem, they are solved by the Controller of Examinations at the college level. The grievances during the conduction of examinations are considered and discussed in consultation with the principal and if necessary, forwarded to the university by examination section for which the students are thoroughly guided by the Controller of Examination for the procedure of the redressal of grievances, which can only be done at the University level.

Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at examination section after forwarding such quires through the college examination section. Students are allowed to apply for recounting by paying necessary processing fee to university if they are not satisfied with their result.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college adopts outcome based education rather than input oriented bell-shaped curve of learning. Graduate attributes are described to the first-year students at the commencement of the programme. Soft copy of curriculum and learning outcomes of programmes and curses ar uploaded on the university websit for refernce.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.jdwcpatna.ac.in/aqar/progoutc.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and program specific outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations conducted by the university at the end of the session. As far as indirect methods are to be explained, it includes assignments which are given at the end of each module. Class discussions also in a way help the teachers to evaluate the level of understanding of the students. Moreover, various speech and debate competitions are organized, where students present their viewpoint on a particular topic, which also indicate the way the students have understood the topic. Alumni surveys also form an important part of the evaluation. It helps to make sure that the course is relevant with the passage of time and if changes are to be made. We try to find the societal application of the course by talking to the alumni.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1366

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.jdwcpatna.ac.in/aqar/sss2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

28

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is trying its best to establish an incubation center with a view to promote the culture of innovation and entrepreneurship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has two NSS wings and NCC. The volunteers of NSS and NCC worked a lot during the covid-19 pandemic. They visited the neighbouring areas, teaching the people about the covid protocol, such use of masks, sanitizer, social distancing etc. They carried out many awareness programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

10

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

762

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. All the departments and laboratories including library have computers and printer with Wi-Fi facilities and these are accessible to students through proper permission of the authorities. Most of the department have projector cum computer which enables ICT teaching and learning process. College has Seminar hall and conference room with ICT facilities. The College has Central & Technical library along with library in most of the departments and students can avail the facilities by showing Identity Card issued by the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.jdwcpatna.ac.in/photo-gallery1.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college with its compulsory core courses and the continuous evaluation scheme integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. The college has well equipped auditorium for organizing functions and cultural events with seating capacity of 200 people. College has well spacious room for yoga and meditation centre which helps in relaxation of body and brings peace of mind. We have a spacious area 1355.38 sq ft for indoor activities like table tennis, chess, and other indoor games. College has adequate facilities for outdoor games like badminton and basketball. College provides gymnasium facility of area 1592sq ft and established in year 2011. It has all facilities and modern equipment for physical workout during college hours. To create sense of self-defense and promote women empowerment the college has started Nirbhaya brigade in the year 2014 focusing on self-defense training. The college has NSS and NCC units which are actively involved in community services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.jdwcpatna.ac.in/photo-gallery1.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

66

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7059670

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has extensive library with comfortable seating arrangements. The library is automated by software LMS-e Pustakalaya and well maintained by qualified and experienced librarian and staff members. The software generates all the essential report and maintain data base of all books and smoothen the task of librarian and users. To avail the services of library, students have to register themselves by filling a registration form and unique number is generated for users and on scheduled date and time they can take advantages of library like issue, reissue, return and other facilities. The records of students and teachers who visit the library have been well maintained by the library staff. To enhance and improve the library services the library committee takes regular feedback from users and laid down procedures, so that each and every user

can take optimum utilization of available resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://harmoniousinfotech.biz/users/login

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

288872.52

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

647

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has clear policy regarding Information technology. All the Departments and library has computer & Printer with Wi-fi facilities and these are accessible to students through proper permission of authorities. The policy provides a framework for use of IT infrastructure and also lays down vision and mission of the college in making all its task IT enabled. It also outlines a mechanism for establishing and maintaining the IT infrastructure at college campus. Under its policy of 'Saat Nishchay' the Government of Bihar has provided IT and Wi-fi facility in the college. To ensure safety of students, staff and college infrastructure CCTV Camera has been installed. College has appropriate budgetary provision for expansion and updating its IT facilities including Wi-fi.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

197

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4390256

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meeting of various Committees constituted for this purpose and using the grants received the college as per the requirements.

Laboratory:-Record of maintenance account is maintained by Lab-technicians, Lab-in charge and supervised by HOD's of the concerned Departments.

Library:- The requirement and list of books is taken from the concerned Departments and HOD's are involved in the process and approved by the Principal. All the issues regarding Library maintenance & Purchasing and other facilities are done by Library Committee.

Sports:- Regarding the maintenance of sports equipments the college sports in-charge is deputed and they regularly organize the sports activity.

Computer:- Each Department has appropriate Computer for their requirement and handled by well trained teachers and other staff members.

Classrooms:- The college has various committees for maintenance and upkeep of infrastructure. At the Department level, HOD's submit their requirement to the Principal.

College campus maintenance is monitored through regular inspection.

Outsourcing is done for maintenance and repairing of IT infrastructure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://harmoniousinfotech.biz/users/login , http://jdwc.aeipledu.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

175

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

2

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

562

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute has a student council constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of student's perception. Institute puts efforts for the all-round development of a student also student members are involved in several Institute and department level committees with active participation. They are explained below. Internal Quality Assurance Cell (IQAC): Student representatives are nominated for this cell, who participates in the decisions regarding the quality initiatives of the institute. Student Amenities Committee: The quality and hygiene of the canteen is monitored by student representatives along with the other nominated faculty members. They visit frequently and collect feedback from peers and also continuously monitor the quality and quantity of the food served. Class Interaction Committee (CIC): It consists of HOD, faculty handling the particular section and student representatives in each class.

They discuss the conduct of class work, delivery of lecture and overall discipline. Based on the minutes of the CIC meeting, action is initiated to improve the academic performance of the class. The National Cadet Corps (NCC) ; is encouraged in the institute aiming at the development of leadership, character, comradeship, spirit of sportsmanship and the ideal of service, among the youth. NSS and Sehat Kendra; Established in the institute enabling the student to participate in service activities like organizing blood donation, rural health sanitation, adult education, and environmental awareness camps in the neighbouring areas as a social responsibility. Eco Club; Established in the institution to provide awareness about environment and sustainable development. Botanical and medicinal garden is well maintained and protected by student representatives besides this students are also trained for vermicomposting, mushroom culture, waste management and to develop alternate sources of energy in an eco-friendly manner. In addition to the above, the students are involved in organizing Technical fest, Cultural fest and National Level Sports fest. Student members of all professional societies and student clubs actively take part in hosting their respective events. Due to the COVID - 19 lockdown no activity was conducted in the session 2020 - 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumini Association The Institute has a registered alumni association for building strong bond between alumni and present students. Alumni association registered under the name Jankians. The alumni give support to the students through interaction, guidance and placement. The office headquarters of Jankians is in the premises of J. D. W. C. Patna. The mission of the alumni association is to foster a mutually beneficial relationship between the institute and its alumni. Alumni meet is arranged in the month of April every year. Objectives of the Alumni association: 1) To encourage and promote close relations between the institution and its alumni and among the alumni themselves. 2) To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution. 3) To provide and disseminate information regarding their Alma Matter, its graduates, faculties and students, to the alumni. 4) To initiate and develop programs for the benefit of the alumni. 5) To assist and supporting the efforts of the Institution in obtaining funds for development. 6) To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution. 7) To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. 8) To organize and co-ordinate reunion activities of the alumni and let the alumni acknowledge their gratitude to their Alma Matter. Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum revision. Few Alumni gave Guest

lecturers to the existing students on some contemporary technological developments and career guiding focuses. Due to the COVID - 19 lockdown no activity was conducted in the session 2020 - 2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and mission : The motto of this college is, 'when you educate women, you educate a whole family'. The primary objective of this college is to impart higher education to girls in accordance with the need of the contemporary times. The vision of the college is to be of the best college of our country and be a part of the evolution of a just, humane and inclusive policy. We strive to provide the students an opportunity for self-expression and innovation and take up various initiatives for their wider knowledge exposure to make them competent in every field and also focus on their all-round development. While fostering a stimulating an academic environment. The college aims at instilling in the students, the values and attitudes which recognizes the human imperatives of a peaceful cooperative community. The college strives to recognize true potential of every student and provide an environment for the proper growth and sustenance. There are various opportunities provided to the students of the college to prepare them to live an independent and confident life of dignity and become responsible citizen of the country.

File Description	Documents
Paste link for additional information	http://www.jdwcpatna.ac.in/index.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

One can see the better practice of decentralization of power and use of participative management , style at J.D. Women's college. This has resulted in enhancing effectiveness and efficiency and efficiency of different operations relating to day to day management of college. All the stakeholders such as principal, teachers, non teaching staff and students discharge their responsibilities in such a way to achieve the objectives of the college.

1. Various committees have been formed for example.

a) Academic committee, b)cultural committee, c)library committee, d)purchase committee, e)examination committee, f) advisory committee.

All these committees have been delegated powers to perform in these respective areas. Their recommendation on the basis of consensus is implemented. This is the reason J.D. Women's college have achieved academic excellence and leadership in girls education in Bihar in a short span of time. There is regular interaction of committee members along with the HOD and principal. Everything is discussed in high level meeting and consensus decision taken.

2. Student representative, staff representative and teachers representative play vital role in day to day governance and smooth operation of college and suggest the principal for creating and retaining conducive academic environment. Different provisions have been taken by the college such as

a) complain box,

b) suggestion box,

c) parents teachers meeting.

Thus one can see the best decentralization of power and participative management style of J.D. Women's college. Academic council, advisory committee, library committee, sports committee, purchase committee and cultural committee etc. these committees work on their respective areas and advise the college management for its all round development. There is regular interaction of committee members and H.O.Ds with the principal and other authorities of the college. The issues related with the college functioning and administration is discussed in the meeting and consensus decision is taken. Elected college representative and other council members suggest principal for creating and sustaining conducive academic environment in the college campus. Thus one can see the best practice of participative management and decentralization of power in this college. There are Statutory and non-statutory committees of our college, in which committee members play an active role in the day to day management in in our institution. Regular meetings and discussions are held. Along with this, weekly meetings of HODs of different departments with the principal are held. In these meeting issues relating to the management and strategies for achieving academic excellence are discussed thoroughly and views from different stakeholders are solicited. Specific duties has been assigned to committee members and power has also been delegated to them for the discharge of their responsibility and this has always resulted in improving the efficiency of the college. Spots committee and cultural has been very much active during the present time period of 2020-2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

During the period of covid-19 2nd wave, it was a challenge for the college to continue the academic works and removes the hurdles created for smooth running of the classes due to the lock down. In order to the remove any kind of hampering of the classes, the college came up with the strategy of e content development.

At a very short span of time the college faculties along with the

co-operation of the non-teaching staffs developed quality E-content and was timely uploaded in the college website keeping in view. The completion of syllabus on time. The objective was to develop relevant e-materials according to the syllabus to aid the student to have better understanding of their subjects and learning process of the teachers and the students.

An eye catching section of e-content was created in the college website and the e contents was sequentially bifurcated in the filters provided for U.G and P.G courses. Teachers were provided with ID and Password to upload their e-content every day according to the routine. It become very easy for the student to access these e content on the basis of the filters provided for the subject and course that was relevant for them. Along with this the teachers very actively conducted zoom classes, online doubt class. Whatsapp group for e-content was also created for providing information and imparting teaching to the students. The teachers also made Youtube videos in which they used animations to help the students to understand their subjects .This dedication and cooperation of the staffs of the college made this strategy very successful in coping up with the academic challenges that came up due to the corona lockdown.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Administrative set up of this college is the base pillar to ensure proper functioning of this college. The academics tradition system of the college comprises of the Principal, Income and Expenditure Bursa, Proctorial board , information officer. This administration machinery of the college is also aided with cells and committees for the development of the college and its student. There is departmental council under the chairmanship of the head of department of every subject. Along with this, there are multiple committee like sports committee, NCC, NSS, Admission committee, Controller of examination, Placement cell, Anti-harassment cell, Anti-ragging cell, Event

committee, Academic Committee and Research committee etc.

The meetings of these committees and cells are held frequently with the principal and suggestions and consensus and made accordingly by each of these committees. They work very efficient in their respective fields and strive to bring about holistic development in the student and chalk the way forward to set this college in the category of the best college of the country.

The appointments are made by the rules of the Patliputra University. Since this college is a constituent unit of the university, it does not have the power to make regular appointments. However the guest faculty appointments are made on the suggestion of the college advisory committee and professional advisory committee on the basis of interview and class feedback .

There is also undertaking signed by the guest faculties and to the college in according with the service rules made by the college authority which is attached herewith. However the service rules of the regular/permanent faculties are in accordance with the rules of the Bihar Government and Patliputra University.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our College has a performance appraisal system which assesses the Teacher's work regularly. Students are given feedback forms which they fill about the Teacher's performance. Their feedback is analyzed and in accordance with it action is taken. We have an academic council also. The regularly visit the classrooms and see to it that the teachers are present in their respective classes.

Our University has implemented career advancement scheme for the promotion of Teacher's. In accordance with it the Teachers get their promotion and the college is always ready to help them. In event of any emergency, the college provides some funds from the contingency fund of the aggrieved person. The Non-teaching staff of the college has their own contingency fund for the problems faced by them. The Teachers Union is very active in our college. All the teachers contribute some amount regularly and are always ready to help whenever anyone is in need. All the teachers get farewell on their retirement. This is a great opportunity for the teachers to discuss their problems.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Promotion of teaching staff is followed according to UGC guidelines of CAS

The Appraisal system of teaching staff depends on teaching learning and evaluation related activities.

- Research-Major and Minor research projects
- Academic contribution such as research oriented in referral journals
- Book Publication
- Administrative support
- Contribution to extra and co- curricular activities
- Non-Teaching Staff
- The appraisal system of non- teaching staff is framed by University and they were promoted according to the guidelines of the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

Every Financial year the internal audit of J. D. Women's College is conducted by a Chartered Accountant who is appointed by the college authority with the consent of university. External audit of the college accounts is annually conducted by the Education Department of Government of Bihar. Other than general audit, the college also conducts scheme-wise audit of funds received by UGC, RUSA, State Government, University etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

We receive funds from various sources:-

1. RUSA
2. UGC
3. Bihar Government

Funds are utilized as per rules and guidelines given by various sources of the Institution. This fund is utilized in

Infrastructure development, Academics, and other work orders laid under rules.

We have not received any such fund in the financial year 2020-21.

We generate funds from some internal source for the development of Institution.

We taking fixed rent from canteens, stationary shops, Bank and Ice-cream parlour situated in college premises.

The rent is fixed by the decision taken in the advisory committee of the college which comprises of the senior faculties of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- An academic Council has been constituted to monitor and to strengthen teaching learning process.
- IQAC prepare to its academic planning in the beginning of academic year. Curriculum Delivery, Internal Assessment, Monitor and Mentee meetings were arranged.
- The member of IQAC check the students participation in extra and co-curricular activities.
- Due to lockdown, it was very difficult for the teachers to complete the syllabus. All the department heads had adopted online mode teaching, prepare their routine according to the benefits of the students. Teachers also upload PDF files on College website through e-learning software so that the students get the study materials in easy way.

File Description	Documents
Paste link for additional information	http://www.jdwcpatna.ac.in/aqar.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This Institution review its teaching learning process through IQAC setup as per norms by the Academic committee, duly formed by college at periodic intervals. Strategy adopted are 1- Academic committee present progress and implementation of the initiatives taken for improving teaching learning process, structures and methodologies of operations. 2- Academic audits is conducted by the committee members and findings are presented before the head of the Institution. 3- committee members ensure timely distribution of class timetables, allotments of papers to competent teachers and receive their daily class progress and course coverage on Google forms and weekly reports of the same are sent by HOD to the principal. 4- committee members of the college make a review of proposed lesson plan and syllabus coverage, and also ensure effective and efficient delivery of course contents. 5- Institution in consultation with Academic committee organised parents teachers meeting. In the meeting students and their parents are duly informed the progress of their wards regarding class participation, campus behaviour and their performance in internal and external exams. 6- This college has implemented the concepts of Mentor mentee and suggests them for their allround development. 7- college ensure quality internal assessment meetings that are based on regular feedback of teachers, class participation, performance in extra curricular activities and role played by students in social development programs of the society. 8- Regular feedback are taken from the students regarding performance of the faculty and other stakeholders are taken and based on their remarks, improvements are initiated by the institution.

Implementation of Teaching Learning Reforms: The outbreak of Covid pandemic facilitated ICT class rooms.

The outbreak of Covid- pandemic has created destruction in allwalks of life. It has presented various challenges. With the help of technologies we have converted the challenges into opportunities. This college has aggressively emphasized to practice three w's to ensure Covid free campus.

- During the Covid lockdown, all teachers took online classes on google Meet and Zoom platform.
- Study material were uploded on College and University website. This interface allows teachers to upload recorded

lecture, assign quizzes and assignments for the benefit of the students.

- An optimised learning experience is provided by using tools such as slides, spreadsheets, YouTube videos and subject specific software.

File Description	Documents
Paste link for additional information	http://jdwc.aeipledu.in/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.jdwcpatna.ac.in/naacrecords.php , http://www.jdwcpatna.ac.in/agar/feedbacksylltrans.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the process of being fair to women and men. It further leads to gender equality. Gender equality requires equal

enjoyment by women and men of socially-valued goods, opportunities, resources and rewards. Where gender inequality exists, women are excluded or disadvantaged in relation to decision-making and access to economic and social resources. Therefore in order to promote gender equality and gender sensitization, programs and activities were conducted in the college. Our College is fortunate enough to cater to the various needs and inequalities done to them. The objective of these programs were to make the students realize their worth to manage their own lives.

Essay competition, discourse on gender sensitization etc were held to make the students realize the importance of Women's empowerment and their active participation in private and public spheres of life.

For the safety and security of the students guards and CCTV camera are available all round the clock within and outside the campus. Many facilities are being provided within the campus such as stationary shop, canteens, cyber booth are made available from the security point of view. They are also trained in "Marshal Arts" under the "Nirbhaya Brigade" team.

In addition to these, common rooms and daycare center is also available to bring a sense of safety and comfort to them.

Counselling sessions are held from time to time to recognize their full potential and bring all round Development in them so that they shall have equal access to opportunities and resources. Anti-harassment Cell exist to make them aware of the frequent crimes held against them such as public teasing, domestic Violence, rape, abuse at workplace etc. Through NCC and NSS programs and activities they actively participate and contribute to family, society and nation as a whole to become a productive asset of the country

Facilities to women in the campus

- Safety and security
- Counseling
- Common rooms
- Daycare Centre

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
--	------------------------------

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
--

Our College has left no stone unturned to be environment friendly . To be in tune with nature our College has evolved a Green policy of : "KEEP GREEN , KEEP CLEAN ".It observes World Environment day and other initiatives to enrich love for nature and a desire to conserve energy. As green and clean environment plays a vital role in keeping living things healthy and bringing prosperity to all the spheres of human life ,several environmental projects are initiated by the teachers and students cooperation such as encouraging plant saplings,distributing plants among the students,planting plants in the locality ,prohibiting the use of plastics ,know more about medicinal plants etc to make the students nature friendly.

With increasing students involvement in the environmental program they have become more sensitive to environmental issues. The programs undertaken by the Eco Harmony Club and NSS has helped to bring awareness regarding environmental burning issues such as global warming, deforestation,flood,soil erosion,different kinds

of pollution along with the protection and preservation of the environment.

We have different types of dustbin meant to segregate different types of solid waste like Blue dustbins for disposal of plastic wrappers and non-biodegradable wastes, Green-coloured dustbins for wet and biodegradable wastes, Yellow dustbins for papers and glass bottles. Along with it, old newspapers, magazines, answer copies etc. are sold for recycling.

For the Bio-medical waste management black dustbins are available near the Sehat Kendra and within the prime location of the campus for the disposal of gloves, masks and sanitary pads. In addition to these, for E-waste management the scraps from the old unused computers, circuit boards, hard drives, wires and electrical bulbs are collected and sent for recycling by auctioning the scraps to save from its hazardous radio active effect to the environment.

Students are actively indulged in activities such as paper-bag making, best out of waste projects, cardboard dustbin making, planting of oxygen generating plants to make the campus eco-friendly.

- Solid waste-management
- Biomedical waste management
- E-waste management
- Radio-active waste management.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote an inclusive environment for religious, cultural and regional tolerance, our College celebrate festival of many religious and cultural group such as . Holi Milan, Iftar, Christmas, lohri and baisakhi etc. but due to the pandemic many of the festival couldn't be celebrated.

To enrich students with language and communication skills many online and offline activities were conducted such as speech, essay writing, poem and slogan writing competition on eve such as Hindi Diwas, Yuwa Diwas, Sampradayik Sohadra Diwas on Gandhi Jayanti etc. in languages such as Urdu, Hindi and English.

We all know Bihar is the cradle of many civilizations. The Magadh and Mourya Samrajya add historical advantage to it. In addition to it, Patna Sahib Gurudwara, Bihar Sharif Mazar, Kumrahar sites and many age old Hindu temples glorify our cultural heritage. To make the students aware of our these rich cultural, regional and religious diversities online video-making contest was conducted by the Department of Political Science to allow the students to explore more of their state's religious and cultural goodness on the eve of Bihar Diwas.

Online Teacher's Day was celebrated in which students performed many cultural activities reflecting the regional, social, and cultural diversities such as Classical and folk Dance, PPT presentation on the Guru-shishy parampara, songs and shayariys, monoact by the students of different Departments.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our constitution provides a set of rules and regulations for the smooth functioning of the law. It also provides the rights and duties of every citizen in the country.

As of March 2020, the world is currently dealing with a global outbreak of COVID-19. In order to sensitize the students regarding the government protocols to check the pandemic online quiz "COVID-19 AND POLITICS" was conducted by the department of Political Science along with a webinar "COVID-19: Prevention is better than Cure" was also conducted by the NSS Wing.

The Part -IV of the Constitution deals with Directive Principles of State Policy which also incorporates Fundamental Duties of the

people with respect to gender equality, environmental issues, respect to national symbols, right to education, international brotherhood etc. With respect to these issues webinar on "Gandhi Aur Aaj ka Bharat" & "UNO @75", speech competition on "Naari Shashastikaran" was conducted by the Department of Political Science.

To continue, various environmental activities both by means of offline and online was pursued by the NSS such as Gauraiya Diwas, Environment Day, Jal Jivav Hariyali etc.

Both Independence Day and Republic Day was celebrated to realize the importance of India's freedom and its struggle from the Britishers and need and objective of Constitution respectively.

To acknowledge the students with the Importance economic democracy a webinar on Budget 2020 was organised. To make students aware of the election dynamics Election survey and debate was organized by the Department of Political Science.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As a result of Global Pandemic ,education has changed dramatically, with the distinctive rise of e-learning methods and Techniques whereby teaching is undertaken remotely and on digital platforms.Nevertheless to make the students appreciate and realize the importance of Day various activities were conducted such as -

Online Pledge Observance

Gandhi Aur Aaj ka Bharat-2nd Oct ,2020

Yuva Diwas-12th Jan

Gauraiya Diwas-20th March

World Health Day-7th April

Anti-Terrorism Day-21st May,2021

Anti-Tobacco Day-31st May ,2021

Online Webinar

Gandhi Aur Aaj ka Bharat -Gandhi Jayanti(2nd Oct,2020)

UN @75-UNO Day (24th Oct,2020)

Union Budget -2021(6th Feb,2021)

Covid 19-Prevention is Better than cure(10 th April,2021)

Online-Cultural Activities

Online Teacher's Day Celebration-5th Sep,2020

Bihar Diwas -22nd March,2021

Online-Quiz

COVID-19 & Politics (8th July,2020)

Mahaparinirvan Diwas-(13th Dec ,2020)

OFF-LINE EVENTS & ACTIVITIES

Some national festivals and events were also conducted in physical mode following all the the Covid-19 Protocols

Such as-

Independence Day (15 Aug,2020)

Republic Day (26th Jan,2021)

Holi Milan (25 th March,2021)

World Health Day (7th April,2021)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the practice

a)Women's Empowerment

2.Objectives of the practice

To make women productive part of the society in the most constructive way so as to contribute effectively in the nation's development.

3.Many programs were undertaken through online mode due to pandemic and make by NSS and NCC .Students enrollment in Add-on courses also shrunk following the lockdown.

4.Constraints to women's participation has been identified as-lack of knowledge ,lack of time ,family problems, social stigma, lack of money etc.Even in higher education ,womens attendance is very low because of the above constraints. Gender sensitization ,skills training program, family support ,economic assistance and government programs can play an effective role in women's empowerment and their participation in higher education.

5. The evidence of success in the course of women's empowerment lies in the fact that Nirbhaya brigade and then it's has become a role model for the students in the campus.Enrollment in the Add-on courses was promoted too.

6. a)Conveyance problem

b)lack of liasoning with government programs and institutions

7.I Inter College and Inter University Cell should be created to channelize various projects, programs, workshops, seminars ,academic activities etc at a larger scale. This will also help to widespread information at a larger scale and mass participation.

1.Title of the practice

b)Environment Friendliness

2.Objectives of the practice

To make the student realise the importance of environment and open the path of sustainable development.

3. Most environmental awareness programme conducted through online mode in with the students participation was then also programs under waste management and clean and green campus was affected.

4. The continuous degradation of environment will make our Earth

a barren planet. To save our dwelling it becomes important for the researchers, scholars and intellectuals of higher strata of educational institutions to investigate, invent and discover alternatives of non-biodegradable materials to save our Earth. Alongside, mass awareness is required to sensitize the people towards the conservation and preservation of natural resources and the various practices of sustainable Development.

5. Women are the reflection of mother nature. With the inbuilt and inborn quality of nurturing women can recreate and rebuild from anything to everything. Being a women's college our students are very sensitive towards environmental issues and has participated in programs such as energy conservation, waste management, SWAKSHATA PAKHWAR, tree plantation etc.

6. Lack of liaisoning with Government Programs- lack of Information and Communication with government institution and programs by them through various governmental department has created impediments in harnessing best and quality result.

7. Inter College and Inter University Cell should be created to channelize various projects, programs, workshops, seminars and academic activities at a much larger scale. This will help in increasing the spread of information at larger scale and encourage mass participation. Student will also get a larger platform to present their work and thus enhance their potential.

File Description	Documents
Best practices in the Institutional website	YES
Any other relevant information	http://www.jdwcpatna.ac.in/bestpract.php

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Education is considered the most important tool for empowering women in society. It is not only limited to developing the personality of an individual but also plays an important role in economic, social and cultural development. Education empowers girls to achieve more in their social, career, economic and family lives.

No admission charges had led to reduce the cost of enrollment in the College encouraging female education at higher level. Since many research has shown a large no. of dropouts especially of the girl child after the board exams, such initiatives will help in gender gap in socio economic spheres of the society. This has also encouraged even poor families to send their girls to pursue higher education.

Education plays a critical role in Women's Economic Empowerment. In addition to gaining education, the college has incorporated many skill oriented programs with an aim to achieve economic independence. Professional courses such as Music BBA, BCA, MBA and MCA will definitely open more avenues for them. At the same time, Add On courses in health, beauty, fashion, journalism and communication will open new vistas. These professionals education and skills Orientated courses will further help in the personality development and capacity building.

The active participation of students in Sports, NCC, NSS and Nirbhaya Brigade aim to bring about all round development in them. The awareness programs implemented through them to realize their educational, socio-economic and Political rights. Hence Women's Education has multi-faceted role in nation's Development.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Promotion of teaching staff is followed according to UGC guidelines of CAS

The Appraisal system of teaching staff depends on teaching learning and evaluation related activities.

- Research-Major and Minor research projects
- Academic contribution such as research oriented in referral journals
- Book Publication
- Administrative support
- Contribution to extra and co- curricular activities
- Non-Teaching Staff

- The appraisal system of non- teaching staff is framed by University and they were promoted according to the guidelines of the university.

NAAC